



SAPIENZA
UNIVERSITÀ DI ROMA

D.R. n. 381

Faculty of Information Engineering, Computer Science and Statistics

ACADEMIC YEAR 2024-2025

Applied Computer Science and Artificial Intelligence

Class: L-31

Restricted access degree programme

Please note: terms relating to persons are given in the masculine form for the sole purpose of ensuring better readability of the text but refer indiscriminately to all genders

KEY STEPS IN BRIEF

Take the admission test

Register at <http://www.cisiaonline.it> and sign up for the English TOLC-I, TOLC-I with English section or the TOLC -S with English section, or register at <https://collegereadiness.collegeboard.org/> and sign up for the SAT.

Consider the dates specified in this call to take the test.

Sign up for the preselection
(compulsory for non-EU
citizens)

Apply via the [QS MoveIN platform](#).

Confirm the offer on the pre-acceptance letter, in case of success.

Apply for a visa
(for non-EU citizens)

Log in to the University platform (<https://www.universitaly.it/>) to apply for your visa by 28 June 2024.

Register with Infostud

Register on Infostud by filling in the following form:
<https://www.studenti.uniroma1.it/phoenixreg/index.html>
At the end, you will obtain your student ID number (*matricola*)

Pay the 10 euro fee
for the selection

[Access Infostud](#)
Click on “*Bachelors and Masters Degree Programmes*”
Go to “*Admission to Programmes*”
Enter your test code: **14824**
Click on “*Continue*” and then “*Next*”
Click on “*Direct Payment*”
Pay attention to the available time windows for payments

Check the rankings

The rankings are published on <https://www.uniroma1.it/en/node/40540> based on the score obtained in the test and according to the criteria and dates specified in the call for applications.

Pre-enrol
and
enrol

If you are among the successful applicants of the first selection, you can pre-enrol. If you are one of the successful applicants in the second or third selection you must enrol by paying the tuition fees within the deadline. If you are successful but do not enrol within the deadlines laid down in the call for applications, you will be deemed to have waived your place.

If your tax residence is in Italy, you can request the computation of your ISEE index 2024 in time for university study rights benefits. Contact a Tax Advice Centre (CAF) or visit <https://www.inps.it/en/en.html>.

Acronym	Description
CIMEA	Information Centre on Academic Mobility and Equivalences [Centro di Informazione sulla Mobilità e le Equivalenze Accademiche]
CISIA	Consortium for the Inter-University-Access Integrated Systems [Consorzio Interuniversitario Sistemi Integrati per l'Accesso]
ECTS [CFU]	European Credit Transfer System [Credito Formativo Universitario]
OFA	Additional Learning Requirements [Obblighi Formativi Aggiuntivi]
SAT	Scholastic Assessment Test
SSD	Academic Science Sector [Settore Scientifico Disciplinare]
TOLC	Online Test of CISIA
TOLC-I	Online Test of CISIA – Engineering [Test on line Cisia – Ingegneria]
TOLC-S	Online Test of CISIA – Science [Test on line Cisia – Scienze]

Please note	All dates and times in this document refer to the Central-European Time zone (Rome, Italy)
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THE RECTRESS

HAVING REGARD TO Law no.264 of 2 August 1999, n. 264 containing regulations on access to university courses;

HAVING REGARD TO the Ministerial Decree no. 270 of 22 October 2004;

HAVING REGARD TO the Ministerial Decree of 16 March 2007;

HAVING REGARD TO the resolution of the Board of the Faculty of Information Engineering, Computer Science and Statistics of 16 November 2023;

HAVING REGARD TO the resolution of the Board of Directors of 19 December 2023;

HAVING REGARD TO the resolution of the Academic Senate of 16 January 2024;

DECREES

For the academic year 2024-2025, enrolment in the degree programme with restricted access in Applied Computer Science and Artificial Intelligence is subject to participation in an admission procedure called "selection". The available places are indicated in [Section 3.1](#).

The admission procedure consists of the following steps, in accordance with the entry requirements:

1. Compulsory registration for pre-selection for non-EU candidates I (see [Section 1.1](#));
2. Passing the TOLC-I, English TOLC-I, TOLC-S (also in the TOLC@HOME format) or SAT (see [Section 2.2](#) and [Annex A](#));
3. Registration for one of the planned selection rounds (see [Section 2](#));
4. Pre-enrolment (only for successful applicants in the first selection round – see [Section 5](#));
5. Enrolment for successful applicants (see [Section 6](#)).

Note

Candidates are requested to use the same email address for pre-selection, registration on Infostud and taking the admission tests. Candidates are advised to check the accuracy of the email address and to periodically check the mails delivered to it.

1. Requirements for access to rankings

The following candidates may participate in all selection rounds that will allow them to be included in the relevant lists:

- a. **Candidates with Italian citizenship;**
- b. **Candidates from other EU countries and from non-EU countries legally residing in Italy (non-EU equivalents)**, as referred to in Article 26 of Law no. 189/2002 (see [Section C1.1](#) of Annex C to this call);

These candidates must follow the procedures set out below, subject to the rules for the recognition of international qualifications, and they must meet the following requirements:

- An **Upper Secondary Education** diploma obtained or to be obtained in the year 2024 (for international qualifications see Annex C of this call, [Section C.4](#));
- An admission test (**TOLC-I, English TOLC-I, TOLC-S** or **SAT** – see [Section 2.2](#) and [Annex A](#)) taken as from January 2022 and by the selection round deadlines (see [Section 4](#));
- Adequate knowledge of the English language (see [Annex E](#)).

The candidates indicated below may only participate in the first **two selections** that will allow them to be included in the relevant ranking lists:

- a. **Candidates from non-EU countries legally residing abroad** who must apply for an incoming study visa (including Chinese students of the Marco Polo project) will be included in a special ranking list within the limit of the quota reserved for them if they meet the following requirements:

- An **Upper Secondary Education** diploma obtained or to be obtained in the year 2024 (for international qualifications see Annex C of this call, [Section C1.4](#));
- An admission test (**TOLC-I, English TOLC-I, TOLC-S** or **SAT** – see [Section 2.2](#) and [Annex A](#)) taken as from January 2022 and by the selection round deadlines (see [Section 4](#));
- **Pre-acceptance letter** to the degree programme in *Applied Computer Science and Artificial Intelligence* following application via the MoveIN pre-selection platform (<http://sapienza.gomovein.com/>), with **confirmation** by the candidate of the invitation contained therein (see [Section 1.1](#));
- **Online pre-application for the “University enrolment” for a study visa for the academic year 2024-2025** on the University website (<https://www.universitaly.it/>) filled in and sent compulsorily by **28 June 2024**. The pre-registration on the University website is mandatory in order to obtain the study visa. For further information, visit [Studenti Stranieri Miur \(studiare-in-italia.it\)](http://studianti.stranieri.miur.it) [International Student Office | Sapienza Università di Roma \(uniroma1.it\)](http://international.student.office@sapienza.uniroma1.it)

Pre-enrolment does not allow admission to the degree programme in itself. In order to enrol, the candidate must complete the procedures laid down by Sapienza in this call.

For the purposes of admission to the degree programmes referred to in this call for applications, Sapienza University of Rome recognises as valid all the modes of delivery of the Tolc (@home and/or at university).

1.1 – MoveIN pre-selection

The [MoveIN](https://sapienza.gomovein.com/) pre-selection (<https://sapienza.gomovein.com/>) allows for a preliminary assessment of the candidate that gives access to the subsequent selection process. The procedure is compulsory for candidates from non-EU countries legally residing abroad (see [Annex C](#)). It is optional for Italian or EU candidates (wherever they reside) and for non-EU citizens legally residing in Italy. The positive outcome of the pre-selection is communicated by a **pre-acceptance letter** containing an invitation. **Confirmation** of the invitation by the candidate allows them to take part in the selection process and, in the case of non-EU citizens legally residing abroad, to complete and send the pre-enrolment application on University (<https://www.universitaly.it/>) aimed at obtaining a study visa by **28 June 2024**. The time windows within which they can take part in the MoveIN pre-selections are set out in [Section 4](#). To register for the pre-selection, the candidate must follow the instructions at <https://www.uniroma1.it/en/admissions2024>.

To be pre-selected for the degree programme, the following is required:

- A high school diploma (or equivalent qualification) obtained by the school year 2023-2024 and after no less than 12 years of study;
- Evidence of adequate knowledge of the English language according to the parameters indicated in [Annex E](#);
- At least one of the admission tests indicated in [Section 1](#) passed with a result of not less than 36/100 according to the concordance table in [Annex A](#).

Pre-selection alone is not sufficient for enrolment. The subsequent admission procedure is subject to passing the selection. Without having obtained the pre-acceptance letter and confirmed the invitation contained therein, **candidates from non-EU countries legally resident abroad** may not participate in the selection rounds. For further information, visit <https://www.uniroma1.it/en/admissions2024>

1.2 – Indications for candidates with disabilities or Specific Learning Difficulties

Guidance for candidates with disabilities or specific learning difficulties is given in [Annex D](#) of this call.

2. Registration for a selection round

To participate in a selection round, the candidate must:

1. have registered for the selection round via **Infostud** (see [Section 2.1](#)),
2. have taken the **TOLC-I, English TOLC-I, TOLC-S** (also in TOLC@HOME mode) or **SAT test** as of **1 January 2022** (see [Section 2.2](#) e [Annex A](#)),
3. have paid the registration fee of € 10.00 (see [Section 2.3](#)).

The registration on Infostud, payment of the fee and taking of the SAT test must be completed by the deadlines set for each selection round (see [Section 4](#) of this call), under penalty of exclusion from the rankings.

2.1 – How to register on Infostud for a selection round

To register on Infostud, the applicant is required to fill in the requested data at <https://www.studenti.uniroma1.it/phoenixreg/index.html> and obtain a student ID number [*matricola*].

Note

The email address entered on Infostud at the time of registration must be correct and valid. It should be regularly consulted during all the steps of the procedure as it will be used for all communications from the University.

Those who are already registered on the Infostud system are required to verify their email address via the function *SETTINGS (IMPOSTAZIONI) > ACCESS DATA (DATI DI ACCESSO)*.

2.2 – How to take the admission test

In order to participate in a selection round, the applicant must have taken one of the following tests:

- **TOLC-I** (CISIA Online Test– Engineering), **English TOLC-I** or **TOLC-S** (CISIA Online Test – Science), managed by **CISIA** (Consorzio Interuniversitario Sistemi Integrati per l'Accesso [Consortium for the Inter-University-Access Integrated Systems] <https://www.cisiaonline.it/>);
- **SAT** (Scholastic Assessment Test), managed by the **College Board** (<https://collegereadiness.collegeboard.org/>).

The TOLC-I, English TOLC-I, TOLC-S or SAT tests must be taken from January 2022 and by the deadlines of the selection rounds indicated in [Section 4](#).

Registration for the TOLC-I, English TOLC-I, and TOLC-S tests must be carried out on the website at <https://www.cisiaonline.it/>, where the enrolment procedures and the test schedule are also indicated. The CISIA tests can be taken at Sapienza, at any other CISIA member centres, or in the **TOLC@HOME** mode. Further information on how and when to take the tests is available at <https://www.cisiaonline.it/>.

Note

Registration closes approximately one week before the day scheduled for the test. (learn more on page <https://guide.cisiaonline.it/it/DateTolc>)

Registration for the SAT must be done at <https://collegereadiness.collegeboard.org/>, where the registration procedure and the test schedule are also indicated. The SAT can be taken at any SAT Centre in the world. The applicant must request the **SAT score** to be **sent to Sapienza** via the College Board platform (<https://collegereadiness.collegeboard.org/sat/scores/sending-scores/how-to-send>) indicating the following **Higher Education Institution Code**:

Higher Education Institution Code	Name of the institution
9038	Sapienza University of Rome

Note

The results of the **TOLC-I**, **English TOLC-I** and **TOLC-S** tests are automatically acquired by the offices in charge at Sapienza. Therefore, the **tax code** [*codice fiscale*] entered on the CISIA website when registering for the test must correspond to the one indicated on **Infostud** for the obtained score to be associated with the applicant taking part in the selection round.

The **SAT Score** must instead be sent via the College Board platform. The University must receive SAT scores within the deadlines set for selection rounds (see [Section 4](#)). It is, therefore, recommended to carefully check the SAT Score submission deadlines on the College Board website: <https://collegereadiness.collegeboard.org/>.

Passing the SAT or English TOLC-I is considered an evidence of **English language proficiency** for applicants from **EU** countries only. Further information on this subject for applicants from non-EU countries and those who have taken the TOLC-I or TOLC-S tests in Italian can be found in [Annex E](#).

2.3 – How to pay the 10-euro fee for the selection

To pay the fee of € 10.00, the applicant should proceed as follows:

1. Access Infostud <https://www.uniroma1.it/en/pagina-strutturale/students> and log in;
2. Click on “*Bachelors and Masters Degree Programmes*”;
3. Go to “*Admission to Programmes*”;
4. Enter the test code: **14824**;
5. Click on “*Continue*” and then “*Next*”;
6. Click on “*Direct Payment*”.

For further information on payment methods, please consult the dedicated page at the following link: <https://www.uniroma1.it/en/node/24500>.

Note

Registration for a selection requires payment of a fee of € 10.00, which is valid for one selection only. If the applicant decides to take part in a subsequent selection as well, a new fee of € 10.00 must be paid. The registration fee for the selection will not be refunded for any reason.

Applicants who take the test but do not pay the fee by the deadline of the chosen selection round will not be included in the ranking.

Applicants who pay the fee but do not take the test by the deadline of the chosen selection round will not be included in the ranking.

3. Ranking

At the end of the registration deadlines of every selection round, the rankings are published where the applicants are listed according to their score in descending order. Scores are computed as described in [Annex A](#).

For those who have taken the admission test more than once (as from 1 January 2022 and by the selection deadlines) **the best score obtained** will be taken into account for the purposes of ranking. In the event of a tie, the younger applicant prevails.

The date of publication of the ranking lists for each selection is indicated in the calendar of procedures referred to in [Section 4](#). The rankings are indexed by the applicant’s student ID number on <https://www.uniroma1.it/en/node/40540> and by the name at the Faculty’s Student Affairs Office.

Successful applicants of the first selection round must certify their knowledge of English as described in [Annex E](#) and proceed to the pre-enrolment ([Section 5](#)). Successful applicants of the second or third selection round must certify their knowledge of English as described in [Annex E](#) and proceed to enrolment ([Section 6](#)).

Applicants with a score below 36/100 will not be admitted.

3.1 – Available places

The places available for admission are divided as follows:

Total places		First selection	Second selection	Third selection
180	EU*	30	40 + possible vacant places from the previous selection round	20 + possible vacant places from the previous selection round
	Non -EU**	30	60 (5 of which are reserved for Chinese citizens participating in the “ Marco Polo ” project) + possible vacant places from the previous selection round	

* Italian citizens, EU citizens wherever they reside, and non-EU citizens legally residing in Italy

pursuant to Article 26 of Law no. 189/2002 ([Annex C](#)).

** Applicants from non-EU countries permanently residing abroad applying for visa and applicants of Chinese nationality participating in “Marco Polo” project selected for Sapienza ([Annex C](#)).

Should the number of applications from non-EU students permanently resident abroad be less than the number of places available at the end of the second selection, the vacancies will be made available for EU students. The number of places actually available for each degree programme in the second and third selection will be published at <https://www.uniroma1.it/en/node/40540> on the dates indicated in the schedule of procedures ([Section 4](#)).

4. Schedule of procedures

MoveIN pre-selection	
Participation in pre-selection (non-EU citizens permanently resident abroad) *	Deadline: 29 April 2024
Participation in pre-selection (EU applicants wherever residing and non-EU citizens legally residing in Italy)	Deadline: 29 July 2024
* In case of a positive outcome of the pre-selection, non-EU citizens permanently residing abroad who apply for a study visa are required to confirm the invitation on the pre-acceptance letter and pre-register on the Universitaly platform (https://www.universitaly.it/) by 28 June 2024 .	

First selection EU quota and non-EU quota without ranking updates	
Registration for selection	20 February to 9 April 2024
Publication of the list of participants and their scores *	12 April 2024
Notification of possible inconsistencies	12 April to 17 April 2024
* Candidates who find inconsistencies with their score (that is, their score is not listed or appears to be incorrect) are invited to notify the Student Affairs Office by 17 April 2024 through the form that will be published at https://www.uniroma1.it/en/node/40540	
Publication of the ranking list	22 April 2024
Pre-enrolment phase for successful applicants	22 April to 7 May 2024
Enrolment phase for pre-enrolled applicants	2 September to 5 September 2024

Second selection EU quota without ranking update and Extra-EU quota with ranking update	
Registration for selection	7 May to 4 July 2024
Communication of the number of places available	14 May 2024
Publication of the list of participants and their scores *	9 July 2024
Notification of possible inconsistencies	9 July to 12 July 2024
* Candidates who find inconsistencies with their score (that is, their score is not listed or appears to be incorrect) are invited to notify the Student Affairs Office by 12 July 2024, through the form that will be published at https://www.uniroma1.it/en/node/40540	
Publication of the ranking list	17 July 2024
Enrolment phase for successful applicants	2 September to 5 September 2024
Publication of first ranking list update and opening of enrolments for the Extra-UE candidates that become successful	9 September 2024
Enrolment deadline for the Extra-UE candidates that became successful upon the first ranking list update	12 September 2024
Publication of second ranking list update and opening of enrolments for the Extra-UE candidates that become successful	16 September 2024
Enrolment deadline for the Extra-UE candidates that became successful upon the second ranking list update	18 September 2024

Third selection EU quota only, with ranking updates	
Registration for selection	17 July to 9 September 2024
Communication of the number of places available	9 September 2024
Publication of the list of participants and their scores*	12 September 2024
Notification of possible inconsistencies	12 September to 16 September 2024
* Candidates who find inconsistencies with their score (that is, their score is not listed or appears to be incorrect) are invited to notify the Student Affairs Office by 16 September 2024, through the form that will be published at https://www.uniroma1.it/en/node/40540	
Publication of the ranking list	19 September 2024
Enrolment phase for successful applicants	19 September to 24 September 2024
Publication of first ranking list update and opening of enrolments for the candidates that become successful	27 September 2024
Enrolment deadline for the candidates that became successful upon the first ranking list update	3 October 2024
Publication of second ranking list update and opening of enrolments for the candidates that become successful	7 October 2024
Enrolment deadline for the candidates that became successful upon the second ranking list update **	10 October 2024
Publication of third ranking list update and opening of enrolments for the candidates that become successful	14 October 2024
Enrolment deadline for the candidates that became successful upon the third ranking list update **	17 October 2024
** Any further ranking updates will be managed exclusively by the Student Affairs Office. Communications will be sent via email to the address the candidates indicated when registering on Infostud.	

5. Pre-enrolment (only for successful applicants of the first selection)

Participants in the first selection round who satisfy the following conditions may proceed with the **pre-enrolment**:

- They achieved a score equal to or greater than 36/100 (based on the criteria described in [Annex A](#)), as a result of the admission test (taken on or after 1 January 2022 and within the deadline indicated in [Section 4](#));
- They fulfil the English language requirements described in [Annex E](#);
- Their position in the ranking list is within the number of available places.

In order to pre-enrol, the applicant is requested to log on to Infostud and follow the instructions available at <https://www.uniroma1.it/en/node/40540> under “Pre-enrolment”.

Pre-enrolment entails the payment of a tuition fee of up to € 200. Reductions apply according to the economic status testified by the ISEE index of 2024 (see [Annex B](#) for further information on the ISEE index). If the ISEE index allows for a total exemption from the tuition fee, the system will automatically ask no payment for it during the pre-enrolment online procedure. The amount paid for the pre-enrolment fee will be deducted from the enrolment fee described in [Section 6](#). On no account will the pre-enrolment fee be refunded.

The **code** to be entered for pre-enrolment (and enrolment) is the following:

Name of the degree programme	Pre-enrolment and enrolment code
Applied Computer Science and Artificial Intelligence	30786

Note

A missing pre-enrolment by the date prescribed in the schedule of procedures ([section 4](#)) will be considered as a drop-out. The places left vacant will become available for the following selection round.

6. Enrolment (for pre-enrolled students and second and third selection successful applicants)

6.1 – Pre-enrolled students

Pre-enrolled students, as indicated in [Section 5](#), must finalise their enrolment within the enrolment period indicated in [Section 4](#).

Applicants who do not complete the enrolment process within the dates indicated above **will be deemed to have given up their place**, even though they pre-enrolled in the programme. The place they leave vacant becomes available for the third selection round.

6.2 – Successful applicants of the second and third selection rounds

The successful applicants of the second and third selection must enrol within the timeframe indicated in [Section 4](#).

Applicants of the second selection who do not complete the enrolment process within the dates indicated above **will be deemed to have given up their place**. The place they leave vacant becomes available for the third selection round.

Applicants of the third selection who do not complete the enrolment process within the dates indicated above **will be deemed to have given up their place**. The place they leave vacant will be redistributed to the next candidates in the ranking list according to the scheduled updates given in [Section 4](#).

6.3 – Operational procedures for enrolment

Enrolment is carried out by paying the first instalment of enrolment **tuition fees** for the academic year 2024-2025, to which the € 16.00 stamp duty and the regional fee have to be added. Instructions can be found at <https://www.uniroma1.it/en/node/40540> under “Enrolment”.

At this stage, the applicant should have already obtained the ISEE 2024 index to take advantage of the exemptions and benefits provided based on this indicator (see [Annex B](#)).

Those who are not required to pay any university enrolment fee proceed to enrolment by paying only the € 16.00 stamp duty.

Information on amounts and benefits for students **with tax residence in Italy** can be found at the following link: <https://www.uniroma1.it/en/node/24520>.

Information on amounts for students **with foreign tax residence** can be found at the following link: <https://www.uniroma1.it/en/pagina/tuition-fees-and-grants#fees-for-students-with-foreign-citizenship-and-or-foreign-income>.

The tuition fee payments are to be paid by direct payment. Further information on payment methods can be found at <https://www.uniroma1.it/en/node/24500>.

6.4 – Successful applicants with international qualifications

Successful applicants with international qualifications must follow the procedures set out in Annex C to this call ([Section C.4](#)).

6.5 – Successful applicants enrolled in another degree programme at Sapienza (degree programme change)

Successful candidates already enrolled in another degree programme at Sapienza University of Rome must submit an application for a degree programme change using the form "Degree change with exam recognition ("*Passaggio di corso con riconoscimento esami*") available on the University website, in the Downloads section of the following page <https://www.uniroma1.it/en/node/28758>

The degree programme change application must be sent by email no later than the enrolment deadline indicated in [Section 4](#), including among the e-mail recipients both the student affairs office of the degree programme they are enrolled in and the student affairs office of the degree programme they wish to enrol in (see [Section 9](#)).

In the email addressed to the student affairs offices you must declare that you are a successful candidate and specify your position in the ranking list.

Please note: after submitting the application for transfer, it will no longer be possible to take exams within the degree programme you came from.

6.6 – Successful applicants from other Italian universities (transfer)

Successful candidates from other Italian universities must pay the enrolment tuition fee for their chosen degree programme no later than the deadlines set out in [Section 4](#) and submit a transfer application to their university of origin.

Within ten days from enrolment, they must send the following to the e-mail address of the student affairs office (see [Section 9](#)):

- the incoming transfer form available on the university website, in the Downloads section of the following page <https://www.uniroma1.it/en/node/28758>
- the receipt for the transfer application to the university of origin.

The student affairs office will generate the incoming transfer fee payment slip.

Please Note: after payment of the transfer fee, it will no longer be possible to sit exams for the degree programme of origin.

6.7 – Successful applicants who already hold an Italian academic qualification

Successful candidates already holding an Italian degree who wish to apply for degree programme shortening or the recognition of the ECTS acquired during the previous degree programme must submit an application carrying a stamp duty of € 16.00 **within the deadlines indicated** at [Section 4](#) to the Student Affairs Office of the degree programme of choice (see [Section 9](#)).

Such students must:

- pay tuition fees;
- activate their institutional email account according to the procedures indicated at <https://www.uniroma1.it/en/node/24443>;
- send a ticket to the Student Affairs Office of their degree programme through the platform at <https://tts.uniroma1.it/otrs/customer.pl>, select *Abbreviazione di corso* and fill-in the relating form.

Students coming from other universities must also enclose a self-certification of their degree including the exams passed and the relating grades, the scientific-disciplinary sectors (SSD) and the ECTS acquired. The application will be assessed by the Faculty's competent bodies.

6.8 – Successful applicants with an international academic qualification

Successful applicants who already hold an academic qualification obtained abroad and wish to apply for an abbreviation of the programme or the recognition of University exams taken abroad must follow the instructions in Annex C of this call ([Section C.5](#)).

7. Renunciation after the enrolment

Students who, after having completed the enrolment process, wish to renounce to the enrolment in the degree programme, are required to:

- activate their institutional email address as indicated on the University website at <https://www.uniroma1.it/en/node/24443>;
- send a ticket to the Student Affairs Office using the following procedure: log on to the ticket platform <https://tts.uniroma1.it/otrs/customer.pl>, select the Student Affairs Office of the Faculty of Information Engineering, Computer Science and Statistics, select the “*Renunciation of studies*” service, fill in the form and attach the stamp duty payment.

7.1 – Non-EU citizens with a residence permit for study purposes who renounce their studies

Non-EU citizens who hold a residence permit for study purposes and formally renounce their studies at this or another university **lose their requirements for residency in Italy**, with the consequent revocation of their

residence permit. Such students will have to return to their country of origin and start the pre-enrolment procedures again through the University online platform (<https://www.universitaly.it/>). The complete application must be sent no later than 28 June 2024.

8. Additional Learning Requirements (OFA)

The Further Required Courses (OFAs) in **Mathematics** are given to candidates who, even if successful, did not obtain a score of 40/100 or higher in one of the admission tests indicated in section 1 in accordance with the concordance table in sections A.4 and A.5 of Annex A.

The Further Required Courses (OFAs) are fulfilled by passing **at least one** of the following exams by **October 31, 2025**.

- **Programming** (12 ECTS)
- **Linear algebra** (6 ECTS)

To facilitate the successful completion of the Further Required Courses, the **Faculty of Information Engineering, Computer Science and Statistics** will provide a recorded pre-course in Linear Algebra, the link to which will be published on the [course catalogue](#) page, and the support of dedicated tutors.

PLEASE NOTE: until the curricular exam for OFAs is passed, it will not be permitted to take exams in years subsequent to the first.

9. Useful information and contact details Information

This call for applications and any notices or updates are published on the programme's webpage, available at <https://corsidilaurea.uniroma1.it/en/corso/2022/30786/home>.

Contacts:

Student Affairs Office of the faculty of Information Engineering, Computer Science and Statistics

Location	Città Universitaria, Piazzale Aldo Moro, 5 – 00185 Roma General Services building – Entrance B, 2 nd floor
Opening hours	Monday, Wednesday, Friday, 8.30 am to 12 noon Tuesday and Thursday 2.30 p.m. to 4.30 p.m. The office will be closed from 12 to 17 August
Skype	segreteria studenti-i3s (during opening hours)
Email	segrstudenti.i3s@uniroma1.it

Hello Information Centre

Location	Città Universitaria, Piazzale Aldo Moro, 5 – 00185 Roma Arcade of the rectorate, building CU001
Opening hours	Monday to Friday, 9:30 am to 5:00 pm The office will be closed from 12 to 17 August
Contacts	ciao@uniroma1.it https://www.uniroma1.it/en/pagina/hello-information-centre

International Student Office - HELLO International Student Help Desk

International Student Office	Città Universitaria, Piazzale Aldo Moro, 5 – 00185 Roma General services building – Entrance C, 2 nd floor
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Opening hours	Monday, Wednesday, Friday, 8:30 am to 12 noon Tuesday and Thursday 2:30 pm to 4:30 pm The office will be closed from 12 to 17 August
Skype	settore.studentistranieri (during the opening hours)
Contacts	studentistranieri@uniroma1.it https://www.uniroma1.it/en/pagina/international-student-office
HELLO International Student Help Desk	Città Universitaria, Piazzale Aldo Moro, 5 – 00185 Roma Arcade of the rectorate, building CU001
Opening hours	Monday to Friday, 9:30 am to 5:00 pm The office will be closed from 12 to 17 August
Email and website	hello@uniroma1.it https://www.uniroma1.it/en/pagina/hello-international-student-help-desk

Unit for Students with Disabilities and Specific Learning Difficulties

Location	Città Universitaria, Piazzale Aldo Moro, 5 – 00185 Roma Building of Jurisprudence, ground floor, rear entrance
Contacts for applicants with disabilities	servizio.disabilita@uniroma1.it https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties The office will be closed from 12 to 17 August
Contacts for applicants with DSA	servizio.dsa@uniroma1.it https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties The office will be closed from 12 to 17 August
Contacts for admission tests	testaccesso.inclusione@uniroma1.it https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties The office will be closed from 12 to 17 August

10. Person in charge of administrative proceedings and competent court

Pursuant to articles 4, 5 and 6 of Law 241/90, Graziella Censi, Head of the Information Engineering, Computer Science and Statistics Student Affairs Office, is the person in charge of the administrative procedure.

In the event of a dispute, the Court of Rome shall have exclusive jurisdiction.

Rome, February 16, 2024

undersigned by **THE RECTRESS**

Annex A. Structure of the admission test and test evaluation

A.1 - TOLC-I, English TOLC-I and TOLC-S

The TOLC-I and TOLC-S are available to students enrolled in the last or second-last year of upper secondary school and to those who already hold an upper secondary education diploma. It is possible to take a test at Sapienza or at any of the CISIA member centres. The test is also provided in the TOLC@HOME format, which allows the candidate to take the test at home. The calendar of scheduled tests can be consulted at www.cisiaonline.it.

Each test day is divided into several rounds; the address of the venue and the time are indicated when you register on the www.cisiaonline.it portal. You must therefore indicate the test venue when you register.

Please note: enrolment closes approximately one week before the day chosen for the test.

The TOLC registration receipt, printed from the CISIA website, must be shown on the day of the test in order to enter the test room.

The test may only be repeated once per calendar month regardless of the venue and type of delivery.

Two versions of TOLC-I are offered (Italian and English), whereas TOLC-S is offered only in Italian:

- **TOLC-I** (in Italian): <https://www.cisiaonline.it/area-tematica-tolc-ingegneria/home-tolc-ingegneria/>;
- **English TOLC-I**: <https://www.cisiaonline.it/area-tematica-english-tolc-ingegneria/home-english-tolc-i/>;
- **TOLC-S** (in Italian): <https://www.cisiaonline.it/area-tematica-tolc-scienze/home-tolc-s/>.

The TOLC-I and TOLC-S consist of **50 questions** divided into **four sections**. The sections whose score counts for the selection procedure are: **Mathematics, Logic, Science, Reading Comprehension (TOLC-I)**, and **Basic Mathematics, Logic and Problems, Reading Comprehension, Basic Sciences (TOLC-S)**. The breakdown of the number of questions and the time available for each section are shown in the table below:

TOLC-I and English TOLC-I: Section	TOLC-S: Section	Number of questions	Time available
Mathematics	Basic Mathematics	20	50 minutes
Logic	Logic and Problems	10	20 minutes
Science	Reading Comprehension	10	20 minutes
Reading Comprehension	Basic Science	10	20 minutes
Total		50	110 minutes (1 hour and 50 minutes)

The final result is a score determined by the number of correct answers, the number of wrong answers, and the number of answers not given. It is computed as follows:

Bonus/malus	Criterion sections
+1 point	Correct answer
0 points	Answer not given
- 0.25 points	Wrong answer

TOLC-I in Italian and **TOLC-S in Italian** include an additional **English** section. The number of questions and the time available are shown in the table below:

Additional section of TOLC-I and TOLC-S in Italian	Number of questions	Time available
English	30	15 minutes
Total (with additional section)	80	125 minutes (2 hours and 5 minutes)

In the English language section, no penalty is given for wrong answers. The score is determined by assigning 1 point for each correct answer and 0 points for each wrong or not given answers. The score obtained in the English language section does not contribute to the overall score used for ranking. However, it determines the partial fulfilment of the English language knowledge requirement described in [Annex E](#).

Bonus/malus	Criterion (additional English section of TOLC-I and TOLC-S in Italian)
+1 point	Correct answer
0 points	Wrong or not given answer

Each candidate can **check the score** obtained in the TOLC-I or TOLC-S taken in person immediately after the end of the test, on the same computer assigned for the test or on the CISIA website by logging in with the credentials used for registration on the CISIA portal. If the test is taken in the TOLC@HOME format, the score will be available 48 hours after the completion of the test on CISIA's website.

The TOLC-I and TOLC-S must have been taken from **January 2022** on. It is allowed to undergo the test **more than once**. For the purposes of the selection rounds of this call, the best score achieved by the candidate will be used. More detailed information on how the test is carried out can be found on CISIA's portal at <http://www.cisiaonline.it/>.

A.2 - SAT

The SAT is a test used to apply to colleges and universities worldwide. It includes a **Reading Test**, a **Writing and Language Test**, and a **Math Test**. It is managed by the **College Board**: information on the tests, such as the test schedule, fees, test centres, deadlines and score reports, can be found on the College Board website at <https://collegereadiness.collegeboard.org/>. The breakdown of the number of questions and the time available for each section are shown in the table below:

Test	Number of questions	Time available
Reading	52	65 minutes
Writing and language	44	35 minutes
Math test – no calculator	20	25 minutes
Math test – calculator	38	55 minutes
Total	154	180 minutes (3 hours)

The applicant taking the test obtains a score (**SAT Total Score**) that summarises the results of the test sections. The score is reported on a scale from 400 to 1600 and combines the **Evidence-Based Reading and Writing score** and the **Math score** (each on a 200-800 scale) The score report provides further information based on additional sub-scores. The total score is required for the admission procedures and determines the rankings.

For those who have taken the SAT **more than once** (starting from **January 2022** and by the selection round deadlines) the best score obtained among those that the applicant has asked for the College Board to send to Sapienza by the deadlines indicated in [Section 4](#) will be taken into account.

A.3 - Methodological note and concordance tables between SAT, TOLC-1 and TOLC-S

To cater for a ranking that encompasses all tests accepted for the admission procedure described in this announcement, a scale in hundredths is adopted. The conversion is based on the following conversion formulae. Considering

- T_{TOLC}^{\min} equal to 0
- T_{TOLC}^{\max} equal to the maximum score obtainable with TOLC-I or TOLC-S (excluding the English section, if any), i.e., 50,
- T_{TOLC} equal to the score obtained by the applicant via TOLC-I or TOLC-S,

the unified score is computed as follows:

$$T = \begin{cases} 0 & \text{if } T_{\text{TOLC}} \leq T_{\text{TOLC}}^{\min} \\ \frac{T_{\text{TOLC}} - T_{\text{TOLC}}^{\min}}{T_{\text{TOLC}}^{\max} - T_{\text{TOLC}}^{\min}} \times 100 & \text{otherwise.} \end{cases}$$

Considering

- T_{SAT}^{\min} equal to 600
- T_{SAT}^{\max} equal to the maximum score obtainable with SAT, i.e., 1600,
- T_{SAT} equal to the score obtained by the applicant via the SAT,

the unified score is computed as follows:

$$T = \begin{cases} 0 & \text{if } T_{\text{SAT}} \leq T_{\text{SAT}}^{\min} \\ \frac{T_{\text{SAT}} - T_{\text{SAT}}^{\min}}{T_{\text{SAT}}^{\max} - T_{\text{SAT}}^{\min}} \times 100 & \text{otherwise} \end{cases}$$

The resulting **concordance tables** are provided next.

A.4 - Concordance Table for TOLC-I and TOLC-S

TOLC-*	T	TOLC-*	T	TOLC-*	T	TOLC-*	T	TOLC-*	T
≤ 0	0	10	20	20	40	30	60	40	80
0.25	0.5	10.25	20.5	20.25	40.5	30.25	60.5	40.25	80.5
0.5	1	10.5	21	20.5	41	30.5	61	40.5	81
0.75	1.5	10.75	21.5	20.75	41.5	30.75	61.5	40.75	81.5
1	2	11	22	21	42	31	62	41	82
1.25	2.5	11.25	22.5	21.25	42.5	31.25	62.5	41.25	82.5
1.5	3	11.5	23	21.5	43	31.5	63	41.5	83
1.75	3.5	11.75	23.5	21.75	43.5	31.75	63.5	41.75	83.5
2	4	12	24	22	44	32	64	42	84
2.25	4.5	12.25	24.5	22.25	44.5	32.25	64.5	42.25	84.5
2.5	5	12.5	25	22.5	45	32.5	65	42.5	85
2.75	5.5	12.75	25.5	22.75	45.5	32.75	65.5	42.75	85.5
3	6	13	26	23	46	33	66	43	86
3.25	6.5	13.25	26.5	23.25	46.5	33.25	66.5	43.25	86.5
3.5	7	13.5	27	23.5	47	33.5	67	43.5	87
3.75	7.5	13.75	27.5	23.75	47.5	33.75	67.5	43.75	87.5
4	8	14	28	24	48	34	68	44	88
4.25	8.5	14.25	28.5	24.25	48.5	34.25	68.5	44.25	88.5
4.5	9	14.5	29	24.5	49	34.5	69	44.5	89
4.75	9.5	14.75	29.5	24.75	49.5	34.75	69.5	44.75	89.5
5	10	15	30	25	50	35	70	45	90
5.25	10.5	15.25	30.5	25.25	50.5	35.25	70.5	45.25	90.5
5.5	11	15.5	31	25.5	51	35.5	71	45.5	91
5.75	11.5	15.75	31.5	25.75	51.5	35.75	71.5	45.75	91.5
6	12	16	32	26	52	36	72	46	92
6.25	12.5	16.25	32.5	26.25	52.5	36.25	72.5	46.25	92.5
6.5	13	16.5	33	26.5	53	36.5	73	46.5	93
6.75	13.5	16.75	33.5	26.75	53.5	36.75	73.5	46.75	93.5
7	14	17	34	27	54	37	74	47	94
7.25	14.5	17.25	34.5	27.25	54.5	37.25	74.5	47.25	94.5
7.5	15	17.5	35	27.5	55	37.5	75	47.5	95
7.75	15.5	17.75	35.5	27.75	55.5	37.75	75.5	47.75	95.5
8	16	18	36	28	56	38	76	48	96
8.25	16.5	18.25	36.5	28.25	56.5	38.25	76.5	48.25	96.5
8.5	17	18.5	37	28.5	57	38.5	77	48.5	97
8.75	17.5	18.75	37.5	28.75	57.5	38.75	77.5	48.75	97.5
9	18	19	38	29	58	39	78	49	98
9.25	18.5	19.25	38.5	29.25	58.5	39.25	78.5	49.25	98.5
9.5	19	19.5	39	29.5	59	39.5	79	49.5	99
9.75	19.5	19.75	39.5	29.75	59.5	39.75	79.5	49.75	99.5
								50	100

A.5 - Concordance Table for the SAT

SAT	T	SAT	T	SAT	T	SAT	T	SAT	T
≤ 600	0	800	20	1000	40	1200	60	1400	80
610	1	810	21	1010	41	1210	61	1410	81
620	2	820	22	1020	42	1220	62	1420	82
630	3	830	23	1030	43	1230	63	1430	83
640	4	840	24	1040	44	1240	64	1440	84
650	5	850	25	1050	45	1250	65	1450	85
660	6	860	26	1060	46	1260	66	1460	86
670	7	870	27	1070	47	1270	67	1470	87
680	8	880	28	1080	48	1280	68	1480	88
690	9	890	29	1090	49	1290	69	1490	89
700	10	900	30	1100	50	1300	70	1500	90
710	11	910	31	1110	51	1310	71	1510	91
720	12	920	32	1120	52	1320	72	1520	92
730	13	930	33	1130	53	1330	73	1530	93
740	14	940	34	1140	54	1340	74	1540	94
750	15	950	35	1150	55	1350	75	1550	95
760	16	960	36	1160	56	1360	76	1560	96
770	17	970	37	1170	57	1370	77	1570	97
780	18	980	38	1180	58	1380	78	1580	98
790	19	990	39	1190	59	1390	79	1590	99
								1600	100

Annex B. ISEE

The ISEE index (Indicator of Equivalent Economic Situation) is required to obtain a reduction in the amount of fees to be paid by the student (the lower the ISEE, the lower the amount to be paid).

The ISEE 2024 for university education benefits must be requested at **Tax Advice Centres (CAF)** after 15 January 2024 and **at least 30 days before the pre-enrolment** deadline (see [Section 4](#)). For the applicants in possession of a PIN code or SPID (digital identity unique code for access to all digital and on-line services of the Public Administration), it is also possible to request the 2024 ISEE calculation directly on-line, by submitting the **DSU (Dichiarazione Sostitutiva Unica)** on the National Social Security Institute [*Istituto Nazionale della Previdenza Sociale*] (INPS) website (www.inps.it).

International students who are not resident for tax purposes in Italy pay a fixed tax. The amount to be paid (which varies by country) can be found together with further information and details at www.uniroma1.it/en/pagina/tuition-fees-and-grants.

Annex C. International Students

C.1 - EU citizens and EU-equated citizens

The general procedures of the call for applications are followed by applicants who:

- are citizens of one of the countries of the European Union or of one of the following countries: Norway, Iceland, Liechtenstein, Switzerland, Republic of San Marino, Vatican City State;
- have dual citizenship, one of which is from an EU country;
- are citizens of a non-EU country, but hold one of the following residence permits issued by the Italian government:
 - EU long-term resident permit;
 - Residence permit for employment or self-employment;
 - Residence permit for family reasons;
 - Residence permit for political asylum, subsidiary protection or special reasons;
 - Residence permit for religious reasons;
 - Residence card Article 50 TEU - Art 18.4 EU-UK withdrawal agreement
- are citizens of a non-EU country, but have been legally residing in Italy for at least one year and hold an upper secondary school qualification obtained in Italy giving access to the chosen degree programme ;
- are citizens of a non-EU country and are enrolled in a degree programme at an Italian university, hold a valid residence permit for study purposes and intend to apply for a transfer or a transfer for years subsequent to their first year of enrolment;
- are citizens of a non-EU country and are members of staff (either themselves or a parent or spouse) in Diplomatic Representations or in international organisations with headquarters in Italy and which are accredited by the Italian Government or by the Holy See. Applicants must submit the residence permit for diplomatic reasons.

It should be noted that in the case of candidates with dual citizenship, one of which is Italian or that of another EU country, Italian citizenship or that of another EU country prevails (Law 218 of May 31, 1995, art. 19, paragraph 2) and it is therefore mandatory to follow the instructions provided for the category of EU citizens and EU equated citizens.

Please note that non-EU citizens holding a residence permit to study in Italy issued to attend an Italian language course or to spend a period of exchange/mobility **are not considered EU-equated citizens** and must therefore return to their country of origin and submit a formal visa application, using the online pre-enrolment platform [Universitaly https://www.universitaly.it/](https://www.universitaly.it/), to be completed and submitted by June 28, 2024.

For further information on the residence permit for study purposes consult the [dedicated page](#)

C.2 - Non-EU citizens resident abroad and visa applicants

It is necessary to refer to the procedures for 'Non-EU citizens residing abroad and study visa applicants' **for citizens of a non-EU country residing outside Italy** or, in any case, not meeting the requirements to be treated as EU-equated citizens (as listed in [Section c.1](#))

C.3 - Chinese students in the Marco Polo programme

For Chinese citizens who take part in the "Marco Polo" programme and who have applied for pre-enrolment at the Italian Diplomatic-Consular Representations in China, a specific quota is envisaged **only for degree programmes offering "Marco Polo" quotas**.

Specific instructions for these candidates are available on the website of the Ministry of University and

Research at <http://www.studiare-in-italia.it/studentistranieri/>

C.4 - Enrolment for applicants with an international qualification

Applicants holding a qualification obtained abroad, to carry out enrolment within the deadlines set out in [Section 4](#) must:

-**Scan** within a single PDF file the documents listed below:

- **valid ID document** (for all applicants);
- **entry visa** for study purposes "university enrolment" (academic year 2024-2025 for non-EU citizens permanently resident abroad and candidates applying for study visas, and academic year 2023-2024 for Chinese students in the Marco Polo programme if the programme includes "Marco Polo" quotas) issued by the Italian Representation in the country of last residence;
- **copy of the receipt for the application for the first residence permit for study purposes** (only for non-EU citizens residing abroad and study visa applicants). **For further information on the residence permit for study purposes, please consult the [dedicated page](#)**;
- **valid residence permit and any receipt for the renewal request** (only for non-EU citizens legally residing in Italy and for Chinese students in the "Marco Polo" programme). **For further information on the residence permit for study purposes, consult the [dedicated page](#)**;
- **upper secondary school diploma** (obtained after **at least 12 years of schooling**).

If the qualification was obtained in one of the countries listed in the following Automatic Recognition Database: <https://ardi.cimea.it/it> applicants are required to submit:

- Copia del diploma di scuola secondaria di secondo grado come indicato, accompagnato dalla traduzione giurata in lingua italiana o in lingua inglese Copy of upper secondary school diploma as indicated, accompanied by sworn translation in Italian or English
- **Statement of comparability** downloaded from <https://ardi.cimea.it/en>
- **Statement of Verification** issued by **CIMEA** (<https://cimea.diplo-me.eu/sapienza/#/auth/login>) or, alternatively, legalisation/apostille of the qualification itself.

If the qualification was obtained in a country NOT listed in the following Automatic Recognition Database: <https://ardi.cimea.it/it> applicants are required to submit

- Copy of upper secondary school diploma, accompanied by sworn translation in Italian or English
- **Statement of Comparability and Verification** issued by **CIMEA** (<https://cimea.diplo-me.eu/sapienza/#/auth/login>). Instead of the Statement of Comparability, it is possible to present the **Statement of Validity** issued by the Italian representation in the country to which the qualification refers. In this case, the qualification presented must be legalised (or with Apostille) both in its original version and in its translated version.

For further information on qualifications obtained in a non-Italian education system that are suitable for access to higher education, the following document is available, which lists most of the countries from which Sapienza University of Rome received the highest number of applications:
https://www.uniroma1.it/sites/default/files/field_file_allegati/entry_requirements_for_qualifications_awarded_by_non-italian_education_systems.pdf_0.pdf

- certification attesting to a level of knowledge of the Italian language not lower than B2. If you do not hold this certification, you must take the Italian language test and obtain at least a B2 level (see [Section.1](#) subsection c paragraph 4).
- **Send the resulting file** to the "Hello-International Student Office" at the email address studentistranieri@uniroma1.it indicating in the subject line of the email the following obligatory wording: "Ready for enrolment + degree programme code and programme name + student ID + student surname and first name".

Carry out the payment of University tuition fees within the deadlines set out in [Section 4](#) following the specific instructions on the page <https://www.uniroma1.it/en/pagina/infostud-enrolment>

Further information on the documents required for enrolment and how to submit them can be found at the following link <https://www.uniroma1.it/en/pagina/international-student-office#3-mandatory-documents-for-enrolment-bachelor-s-degree-courses-and-single-cycle-degree-courses>

Once the administrative checks have been completed, the "Hello - International Student Office" unit reserves the right to request additional documentation if it deems it necessary or to deny admission to the programme for lack of requirements.

Moreover, to verify the authenticity of the documents submitted in digital format, the "Hello - International Student Office" will invite all enrolled international students in person to view the original paper documents.

Any further updates are available on the page: <https://www.uniroma1.it/en/pagina/international-student-office>, or by contacting: studentistranieri@uniroma1.it

C.5 - Degree programme abbreviation for candidates with an international academic qualification

Those who have an international academic qualification and wish to request an abbreviation of their degree, or the recognition of university exams taken abroad, must submit a request with a €16.00 stamp duty to the Office for Students with International Qualifications within 30 days of their date of enrolment ([Section 4](#)).

These students must:

- Complete enrolment and pay tuition fees following the procedures indicated in [Section 6](#) activate their institutional email account following the methods indicated on the university website at the page <https://www.uniroma1.it/en/pagina/email-google-apps>;
- Send a ticket to the Office for Students with International Qualifications <https://tts.uniroma1.it/otrs/customer.pl> filling in the application/request form, attaching the documents listed below:

IF THE ACADEMIC DEGREE HAS BEEN COMPLETED

- **Academic qualification**

If the qualification has been obtained in one of the countries listed in the following Automatic Recognition Database: <https://ardi.cimea.it/en> it is required to submit:

- University degree with corresponding exams certificate, both in the original version and accompanied by a sworn translation in Italian or English.
- **Statement of Comparability** downloaded from the website <https://ardi.cimea.it/en>
- **Statement of Verification issued by CIMEA** (<https://cimea.diplo-me.eu/sapienza/#/auth/login>) or, alternatively, legalisation/apostille of the academic qualification.

If the qualification has been obtained in a country NOT included in the following Automatic Recognition Database: <https://ardi.cimea.it/en> it is required to submit:

- University degree with corresponding exams certificate, both in the original version and accompanied by a sworn translation in Italian or English;
- **Statements of Correspondence and Verification** of the educational qualification and exams certificate issued by **CIMEA** (<https://cimea.diplo-me.eu/sapienza/#/auth/login>).

Instead of the Statement of Comparability, it is possible to submit:

- 1) the **Statement of Value** (DoV) issued by the Italian representation in the country to whose

university system the qualification refers. In this case, the qualification and exams certificate must be legalised (or with Apostille) both in their original version and in their translated version.

OR

- 2) the **Diploma supplement** issued by the university where the qualification was obtained. It can only be accepted if it is complete with all the information needed to assess the university degree. In this case, both the degree and the Diploma Supplement must be legalised (or apostilled).

- **A copy of the detailed syllabus for each subject**, indicating the hours of teaching and theoretical-practical activities envisaged for the attainment of the foreign qualification, with the original stamp of the University and a translation into Italian or English. A sworn translation is not required for this document.

IF THE ACADEMIC DEGREE HAS NOT BEEN COMPLETED

Students applying for an abbreviation based on a partial university course of study, for which the final degree has not been obtained, must submit

- **the exams certificate**, with a sworn translation in Italian or English. The originals and the translation must be duly legalised (or apostilled).

- **A copy of the detailed syllabus for each subject**, indicating the hours of teaching and theoretical-practical activities envisaged for the attainment of the foreign qualification, with the original stamp of the University and a translation into Italian or English. A sworn translation is not required for this document.

For further information on qualifications obtained in a foreign education system that are eligible for access to higher education, the following document is available, which lists most of the countries from which Sapienza University of Rome received the highest number of applications:

https://www.uniroma1.it/sites/default/files/field_file_allegati/entry_requirements_for_qualifications_awarded_by_non-italian_education_systems.pdf_0.pdf

Once the administrative checks have been completed, the "Hello – International Student Office" reserves the right to request further documentation if it deems it necessary and to reject the application if the necessary conditions are not met.

Any further updates and information can be found at: <https://www.uniroma1.it/en/pagina/international-student-office>, and by contacting: studentistranieri@uniroma1.it

Once the necessary checks on the international qualifications submitted have been completed, the student's request will be sent by the Hello International Student Office to the relevant student affairs office for administrative procedures.

The assessment of the application will be carried out by the competent Faculty bodies.

Annex D. Services for students with disabilities and services for students with Specific Learning Difficulties

D.1 - Candidates with recognised disabilities

Candidates with a recognised disability pursuant to art. 3, paragraphs 1 or 3, of law of February 5, 1992, no. 104 or having a certification of disability who need special accommodations or extra time for the performance of the TOLC-I, ENGLISH TOLC-I, TOLC-S test (also provided in the TOLC@HOME format), **must declare their condition** upon registration on CISIA portal.

Candidates are allowed:

- up to 50% extra time than that usually allotted for the TOLC-I, ENGLISH TOLC-I, TOLC-S (also provided in the TOLC@HOME format);
- according to the certificate submitted to take the TOLC-I, ENGLISH TOLC-I, TOLC-S, to benefit from the assistance of a tutor to help them in writing and/or reading, an Italian Sign Language interpreter, a basic calculator, an accessible table (for tests performed at university halls only).

Candidates who indicate Sapienza University of Rome as the location at which they intend to carry out the TOLC-I, ENGLISH TOLC-I, TOLC-S must enter the attestations and certifications necessary to prove their disability status through a special document upload form provided by CISIA, which will forward the documentation to Sapienza University of Rome

Applications must be strictly submitted within the registration deadline for the TOLC-I, ENGLISH TOLC-I, TOLC-S (also provided in the TOLC@HOME format) and must be accompanied by a suitable certificate issued by INPS (*Istituto Nazionale della Previdenza Sociale*, National Social Security Institute) or by the competent structures of the National Health Service.

D.2 - Candidates with specific learning difficulties

Candidates with SpLDs pursuant to law no. 170/2010 and to Ministerial Decree no. 5669/2011 who need special accommodations for the performance of the TOLC-I, ENGLISH TOLC-I, TOLC-S (also provided in the TOLC@HOME format) according to their SpLD, **must declare their condition** upon registration on CISIA portal.

Candidates are allowed:

- up to 30% extra time than that usually allotted for the TOLC-I, ENGLISH TOLC-I, TOLC-S (also provided in the TOLC@HOME format);
- the use of a non-scientific basic calculator according to the certificate submitted.

Candidates who indicate Sapienza University of Rome as the location at which they intend to carry out the TOLC-I, ENGLISH TOLC-I, TOLC-S must enter the attestations and certifications necessary to prove their Specific Learning Difficulty status through a special document upload form provided by CISIA, which will forward the documentation to Sapienza University of Rome.

The SpLD certificate must be clear and well-structured, must carry the diagnosis codes and the exact wording of the SpLD (reading and/or writing and/or calculation difficulties). Should the diagnosis be made for an underage student, the relating certificate must not have been issued more than 3 years earlier.

Applications must be strictly submitted within the registration deadline for the TOLC-I, ENGLISH TOLC-I, TOLC-S (also provided in the TOLC@HOME format) and must be accompanied by a suitable SpLD certificate issued by any public structures of the National Health Service or by specialists and accredited structures. Students are required to provide the documentation proving the accreditation of the structures that produced the certification that is sent if this is not explicitly stated within the certification.

D.3 - Candidates with disabilities and specific learning difficulties residing abroad

Candidates with disabilities and specific learning difficulties residing abroad who intend to benefit from the above mentioned accommodations, must submit the certification attesting their disability or SpLD issued in their country of residence, accompanied by a sworn translation into Italian or into English.

D.4 - SAT

Applicants with documented disabilities are entitled to use specific compensatory aids and modalities during the SAT test. Some of the aids available are: extended time, extra and extended breaks, and reading and vision aids. Aids must be approved by the College Board's Services for Students with Disabilities (<https://accommodations.collegeboard.org/>).

Approval can take several weeks. Applicants should, therefore, start the process of submitting their applications well in advance. Further information is available at <https://collegereadiness.collegeboard.org/sat/register/special-circumstances/students-with-disabilities>.

Annex E – English language proficiency requirements

To take part in the selection, the applicant's knowledge of English must be at least at the B2 level of the [Common European Framework of Reference for Languages \(CEFR\)](#). To provide evidence for it, applicants must meet at least one of the following requirements:

- a) Submit **one of the following certifications** proving English proficiency at level B2:
 - **FCE** – First Certificate in English;
 - **IELTS** (academic) with a minimum score of **5.5** out of **9.0**;
 - Valid **TOEFL** with a minimum score of **72** out of **120** (internet-based);
 - **CAE** – Certificate in Advanced English;
 - **CPE** – Certificate of Proficiency in English;
 - **PTE** – Pearson Test of English **General, Level 3 – B2** CEFR or higher (valid);
 - **PTE** – Pearson Test of English – **Academic** with a minimum score of **42**.
- b) Document the possession of an **International Baccalaureate (IB) Diploma**, a **High School Diploma** awarded in English or a **General Certificate of Education (GCE)**.
- c) Provide a self-declaration certifying their **status as a native English speaker** (i.e., states that due to family background or linguistic experience, they can express themselves naturally in English).

Alternatively, only **EU** applicants (wherever they reside) and **non-EU** citizens **legally residing in Italy** pursuant to Article 26 of Law 189/2002 (see [Annex C](#)), can certify an adequate knowledge of the English language by meeting one of the following conditions:

- d) Obtain at least 36/100 points in the **English TOLC-I** (also in the TOLC@HOME format) or **SAT** tests as per the concordance table in [Annex A](#);
- e) Obtain **at least 24/30 points** in the **English section** of the **TOLC-I** or **TOLC-S in Italian** (see [Annex A](#) for further details). In this case, the applicant must fulfil the OFAs as set out in [Section 8](#).

Note

The documents in points (a), (b) and (c), if required, must be sent via email to acsai@di.uniroma1.it by the end of the **pre-enrolment** period for the **first selection round** or by the end of the **enrolment** period for the **second** and **third selection rounds** (see the time windows in [Section 4](#)). The subject of the email must be in the following format: "**Knowledge of English: Certificate**" followed by the **student ID number** obtained via Infostud (see [Section 2.1](#)). In the text of the email message, the applicants are requested to specify their **name** and **surname**, student **ID number**, **type** of English language proficiency test taken, **date** of the certificate issuance, and **score** (if any). The certificate must be in PDF format conforming to the original and show the applicant's data and result. A certificate of completion of the test alone is not sufficient.

Conditions (d) and (e) are **not** sufficient for **non-EU** applicants permanently residing abroad to provide evidence of adequate knowledge of the English language.

No certificate attesting the knowledge of the **Italian language** is required for admission in the programme as all learning activities in this programme are carried out in English.