Faculty of Information Engineering, Computer Science and Statistics

ACADEMIC YEAR 2025-2026

Applied Computer Science and Artificial Intelligence
Class: L-31

Restricted access degree programme

THE RECTOR

HAVING REGARD TO	Law of August 2, 1999, no.264, containing regulations on access to academic degrees;
HAVING REGARD TO	the Ministerial Decree October 22, 2004, n. 270 and subsequent amendments and additions. ii;
HAVING REGARD TO	the Ministerial Decree March 16, 2007;
HAVING REGARD TO	the Ministerial Decree December 19, 2023, no.1648;
HAVING REGARD TO	the resolution of the Committee of the Faculty of Information Engineering, Computer Science and Statistics of November 18, 2024;
HAVING REGARD TO	the Board of Governors' resolution of December 17, 2024;
HAVING REGARD TO	the Academic Senate's resolution of December 10, 2024;

DECREES

The issuing of the call for applications regulating the admission procedures for the academic year 2025-2026 for the restricted access three-year bachelor's degree in Applied Computer Science and Artificial Intelligence, delivered in the English language.

The attached call for applications constitutes an integral part of this decree, which will be acquired in the appropriate record.

Roma, March 11, 2025

undersigned by **THE RECTOR**

REMEMBER THESE STEPS

Take the admission test

Register at http://www.cisiaonline.it and sign up for the English TOLC-I, TOLC-I with English section or TOLC-S with English section, or register at https://collegereadiness.collegeboard.org/ and take the SAT.
Comply with the dates specified in the call for applications to take the test.

Register for pre-selection (mandatory if you are a non-EU citizen)

Register for the pre-selection by submitting your application on the **QS MoveIn** platform by the deadlines indicated in the following link: https://www.uniroma1.it/en/admissions. If the pre-selection is successful, accept the programme's offer on the platform and download the pre-acceptance letter. A **30 euros payment** applies, which is distinct from the subsequent payment of 10 euros for access to the ranking list. The deadline for non-EU citizens, residing abroad and applying for a study visa is **April, 29 2025**.

Apply for the Visa (Non- EU citizens)

If you are a non-EU citizen and reside abroad, you have to access the Universitaly platform to apply for a student visa, complete and submit the application by June 30, 2025.

Register on Infostud

Register on Infostud at the link https://www.uniroma1.it/en/pagina-strutturale/students.
Please Note: Spid or Cie credentials are required for registration (only for Italian citizenship).
At the end you will obtain your Student ID number

Pay the €10 fee for the selection

Log into Infostud
Go to "Bachelor's and Master's Degree Programmes"
Go to "Admission to programmes"
Enter your degree programme code
Go to Continue and then to Next
Click on PagoPa direct payment
Pay attention to the deadlines for carrying out the payment

Check the rankings

Rankings are published on https://www.uniroma1.it/en/pagina/restricted-access-degree-programmes-tolc-i-and-selections based on the score obtained for the test, in compliance with the criteria and dates laid down in the call for applications.

Pay the pre-enrolment or enrolment tuition fee

If you are successful in the **first selection** you must pay the pre-enrolment tuition fee.
If you are successful in the **second or third selection** you must pay the programme enrolment tuition fees by the deadline. If you are successful but do not pay the enrolment fees by the deadlines set out in the call for applications, you will not be admitted to the programme.
Please Note: If you are a tax resident in Italy in order to pay the reduced amount you have to calculate your Isee 2025 for the right to academic education in time. You can go to a Tax Advice Centre (*Caf*) or visit the Inps website.
If you have tax residence abroad, you will pay a fixed amount (see section 10).

Acronym	Description
CIMEA	Academic Equivalence Mobility Information Centre
CISIA	*Consorzio Interuniversitario Sistemi Integrati per l'Accesso*
ECTS	European Credit Transfer and Accumulation System
OFAs	Further Required Courses
SAT	Scholastic Assessment Test
SSD	Scientific-Disciplinary Sector
TOLC	On-Line CISIA Test
TOLC-I	On-Line CISIA Test – Engineering
TOLC-S	On-Line CISIA Test – Science

Please Note

All dates and times in this document refer to Central European Time (Rome, Italy)

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1. Access to the degree programme

To be admitted to the restricted access degree programme in Applied Computer Science and Artificial Intelligence you must:
- register for pre-selection on Move-In, which is mandatory if you are a non-EU citizen and apply for a student visa;
- take the TOLC-I, English TOLC-I, TOLC-S (also in the TOLC@HOME mode) (see section 4.2 and Annex 1) or SAT General Test (see section 4.3 and Annex 1);
- register for one of the selections provided (see section 4)
- pay the pre-enrolment fee if you are successful in the first selection (see section 9)
- pay the programme tuition fees by the prescribed deadlines (see section 8 and section 10).

Please Note

You must use the same **e-mail address** for all platforms involved in the procedure:
- Move-IN, for the pre-selection;
- CISIA or College Board, to take the admission test
- Infostud, for payments of contributions due to the University
Please verify the accuracy of the email address provided and check your inbox periodically.

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2. Requirements for participation in the selections

2.1 - For Italian citizens, citizens of another EU country and citizens of a non-EU country with a regular residence permit in Italy (EU equated)

If you have one of the citizenships below:
- Italian;
- EU country other than Italy;
- non-EU country and you hold a regular residency permit (article 26 of Law no. 189/2002)
in order to take part in the selection you must meet the requirements below:

- **High school diploma** obtained or to be obtained in the year 2025.
  If you have a qualification obtained in a foreign secondary education system, you should carefully read the list of required documents on Sapienza University's website Go to the page;

- **TOLC-I, English TOLC-I or TOLC-S (also in TOLC@HOME mode)** taken from July 1, 2024
  or
  SAT General Test taken from January 1, 2024
  and by the deadlines provided for each selection (see section 8);

- **Adequate knowledge of the English language** (see Annex 2).

2.2 - For non-EU citizens applying for a student visa

If you are a non-EU citizen (or have Chinese citizenship and have applied for pre-enrolment in the "Marco Polo" project for Sapienza University in the 2024/2025 academic year) you reside abroad and need to apply for an incoming study visa, **you can only take part in the first two selections** and must meet the following requirements:

- **High school diploma** obtained or to be obtained in the year 2025.
  If you have a qualification obtained in a foreign secondary education system, you should carefully read the list of required documents on Sapienza University's website Go to the page.

- **TOLC-I, English TOLC-I or TOLC-S (also in TOLC@HOME mode)** taken from July 1, 2024
  or
  SAT General Test taken from January 1, 2024
  and by the deadlines provided for each selection (see section 8);

- **pre-acceptance letter** for the degree programme in Applied Computer Science and Artificial Intelligence downloaded in .pdf format following the positive outcome of the pre-selection procedure carried out through the address https://www.uniroma1.it/en/admissions."

- **online pre-enrolment application** for the "University enrolment" study visa for the academic year 2025-2026 on the Universitaly website (https://www.universitaly.it/) filled in and sent compulsorily by June 30, 2025. Pre-enrolment on the Universitaly website is mandatory in order to obtain an entry visa for study purposes. Please note: pre-enrolment alone does not allow admission to degree programmes. To enrol, you must follow the procedures set out in this call for applications.
  For information:
  https://www.studiare-in-italia.it/studentistranieri/
  https://www.uniroma1.it/it/node/24774

Please Note

Pre-enrolment alone does not allow admission to degree programmes; in order to enrol, it is necessary to complete the procedures laid down by Sapienza University for the chosen degree programme.

3. MoveIN pre-selection

The MoveIN preselection (accessible from https://www.uniroma1.it/en/admissions) allows for a preliminary assessment prior to the subsequent selection process.

To register for the pre-selection you must follow the directions published on https://www.uniroma1.it/en/admissions.

The MoveIN pre-selection procedure is **compulsory** for **non-EU citizens resident abroad** (see Annex 3) and the application must be completed and submitted no later than April 29, 2025.

The assessment of the application will be made on the basis of the GPA (minimum required 75/100).

To take part in the pre-selection you must have:
- a high school diploma (or corresponding qualification) obtained by the school year 2024-2025, following no less than 12 years of study,
- an adequate knowledge of the English language attested according to the parameters indicated in Annex 2;
- the **result of at least one of the admission tests** indicated in section 1 with a score obtained no lower than 36/100, according to the concordance table in sections A1.4 and A1.5 of Annex 1.

The positive outcome of the pre-selection is communicated by e-mail, with a **pre-acceptance letter** containing **an offer that you will have to accept.**

The time windows within which it is possible to participate in MoveIN pre-selections are indicated in section 8.

3.1 MoveIN for non-EU citizens residing abroad
If you are a non-EU citizen and residing abroad, **when accepting the offer you will have to**:
- fill in and submit within **June 30, 2025, the pre-enrolment application on Universitaly** (https://www.universitaly.it/) to apply for a student visa;
- **take part in the selection process.**

Please Note

You cannot access the programme if:
- You do not receive the pre-acceptance letter;
- You receive the pre-acceptance letter, but you do not accept the offer;
- You receive the pre-acceptance letter, and you accept the offer but do not pass the subsequent selection.

4. Selections

To take part in the selections you must:
- Take one of the admission tests of your choice between:

TOLC-I, English TOLC-I, TOLC-S (also in TOLC@HOME mode) from July 2024
 or SAT from January 2024
 and by the deadlines indicated below;
- register on Infostud (see section 4.4);
- pay the 10€ fee (see section 4.5) within the deadlines indicated below;

Taking the test, registering for Sapienza University services and paying the fee must be completed by the deadlines set for each selection, under penalty of exclusion from the rankings.

Three selections are foreseen.

Any places not filled in one selection will be made available for the next selection.

First selection	TOLC* Test or SAT**	By April 7, 2025
	€ 10 fee	From March 13 to April 7, 2025

Second selection	TOLC* Test or SAT**	By July 7, 2025
	€10 fee	From May 7 to July 7, 2025

Third selection (only EU quota)	TOLC* Test or SAT**	By September 8, 2025
	€ 10 fee	From July 17 to September 8, 2025

*The following TOLC organised by Sapienza University or other member Universities of the CISIA consortium are valid:
- TOLC-I @HOME @University;
- English TOLC-I @ HOME or @University;
- TOLC-S @ HOME or @University
** by the deadline indicated the score obtained in the SAT must be submitted, see section 4.3.

Please Note

- If you take the test by the registration deadline but do not pay the €10.00 fee by the deadline, **you will not be able to participate in the selection.**

- If you pay the €10.00 fee by the deadline for registration for the selection but do not take the test by the deadline, **you will not be able to participate in the selection.**

- **If you take part in several selections**, you will have to pay the €10.00 fee each time by the deadlines indicated for each selection.

4.1 – Admission test
In order to participate in a selection, you have to take one of the following tests:

- **TOLC-I** (CISIA Test Online– Engineering), **English TOLC-I** or **TOLC-S** (CISIA Test Online– Science), managed by the **CISIA** consortium https://www.cisiaonline.it/ or
- **SAT** (Scholastic Assessment Test) **General Test**, managed by the **College Board**

(https://collegereadiness.collegeboard.org/).

If you are a **EU citizen**, passing the SAT or English TOLC-I counts **as proof of English language proficiency**.
If you are **a citizen of a non-EU country** or have taken the TOLC-I or TOLC-S test in Italian, please refer to the information contained in Annex 2.

4.2 – Registration for TOLC
If you choose to take the TOLC-I or English TOLC-S you need to log on to the CISIA consortium website at https://www.cisiaonline.it/, where you will also find the registration procedures and **test schedule**.

The following tests taken between July 1, 2024, and the deadlines indicated in section 4 are valid:
- TOLC-I @HOME or @University;
- TOLC-S @ HOME or @University
- English TOLC-I @ HOME or @University;

You can register for tests organised by Sapienza University or any other university on the CISIA calendar.

Please Note

- **The tax code** that you enter on the Cisia website when registering for the TOLC must correspond to the one you indicate when signing up for Infostud (see section 4.4) otherwise it will be impossible to acquire the marks obtained in the test.

- **Any TOLC tests beyond the deadline indicated in section 4**, even if organised by Sapienza University of Rome, are not valid for participation in the selections of this call for applications.

Registration closes approximately one week before the test date
(read more on the page https://guide.cisiaonline.it/it/DateTolc)

The results of the TOLC-I, English TOLC-I and TOLC-S tests are automatically entered into Sapienza's Infostud system. Therefore, the **tax code** entered on the CISIA website when registering for the test must correspond to the one entered when signing up for Infostud, in order to allow the association of the score obtained with your student ID number.

If you take the test several times, the best score obtained will be taken into account for ranking purposes.

4.3 – Registration for SAT
If you choose the SAT (see Annex 1 section A1.2) you have to log on to
https://collegereadiness.collegeboard.org/, where you will also find the registration methods and the **test schedule**.
The SAT may be **taken between January 1, 2024, and the deadlines indicated in section 4** at any of the SAT Centres worldwide.

The test score, SAT Score, must be submitted via the College Board portal
https://collegereadiness.collegeboard.org/sat/scores/sending-scores/how-to-send.
SAT scores must be received by the University within the deadline for taking part in the selections (see section 4). We therefore recommend that you carefully check the SAT Score delivery timing on the College Board website: https://collegereadiness.collegeboard.org/.

Higher Education Institution Code	Name of the institution
9038	Sapienza University of Rome

4.4 – Registration on Infostud
To register for Infostud you will have to enter your data in the form available on the Sapienza website, under Register
https://www.uniroma1.it/en/pagina-strutturale/students
If you have Italian citizenship, you need Spid or Cie credentials.

4.5 – Payment of the €10 fee for the selection

To pay the €10 fee:
- access Infostud at https://www.uniroma1.it/en/pagina-strutturale/students signing in with Spid or CIE credentials (international students sign in with their student ID number/password)
- Click on "Bachelor's and Master's Degree Programmes"
- go to "Admission to programmes".
- enter the code **14824**;
- go to Continue and then Next
- Click on Direct Payment (PagoPA)

Payment of the fee is to be made by **direct payment** (online, by credit card).
For further information on payment methods, please consult the dedicated page at the following link:
 https://www.uniroma1.it/it/node/24500.

The €10.00 fee is non-refundable under any circumstances.

4.6 – Disabilities or Specific Learning Difficulties

The guidelines for individuals with a certified disability or a diagnosed specific learning difficulty are provided in Annex 5.

5. Places available

For the academic year 2025-2026, the places available for admission to the bachelor's degree program are divided as follows:

Overall places		First selection	Second selection	Third selection
180	120 EU citizens (Note 1)	40	60 + any places not filled in the previous selection	20 + any places not filled in the previous selection
	60 Non-EU citizens with visa (Note 2)	30	30, of which 5 reserved for the **"Marco Polo"** project (Note 3) + any places not filled in the previous selection	No place reserved

Note 1 - Places reserved for those who have Italian citizenship, citizenship of another EU country and citizenship of a non-EU country but hold a regular residence permit in Italy (art 26 of Law No. 189/2002 – Annex 3 section A3.1).

Note 2 - Places reserved for those who have non-EU citizenship, permanently reside abroad and apply for student visas (Annex 3 section A3.3).

Note 3 – Places reserved for those who have Chinese citizenship and participate in the "Marco Polo" project for Sapienza University of Rome (Annex3 section A3.4).

If the number of non-EU enrolled students (Note 2) is lower than the available places, the vacant places will be made available for those who have citizenship as specified in Note 1.

The number of places actually available in the second and third selections will be published at the link

https://www.uniroma1.it/it/pagina/corsi-ad-accesso-programmato-con-tolc-i-e-selezioni on the dates indicated in the calendar of the procedures (section 8).

6. Rankings

Once the application deadlines for the selection have been completed, rankings, expressed in hundredths and structured in descending order of score, are prepared based on the criteria outlined in Annex 1.

Rankings are published with student ID numbers at https://www.uniroma1.it/en/pagina/restricted-access-degree-programmes-tolc-i-and-selections and with name and surname at the Faculty Student Affairs Office.

The date of publication of the rankings for each selection is indicated in the calendar of procedures, in section 8.

In case of a tie, the younger candidate in terms of age prevails.

For candidates who have taken the admission test more than once (as of the dates indicated in this call for applications and within the scheduled selection deadlines), **the best score obtained will be considered.**

The minimum score for admission to the programme is **36/100.**

7. Conditions for enrolling in the programme

> **Please Note**
> **You must meet all the conditions and deadlines** indicated, otherwise you will not be able to enrol in the degree programme.

If you took part in the first selection you must:
- Obtain a score higher than or equal to 36/100 on the admission test (section 4.1)
- Gain a position on the ranking list within the limit of available places;
- Certify English language proficiency as described in Annex 2
- Pay the pre-enrolment fee by the specified deadlines in section 8 and in compliance with the methods indicated in section 9;
- Pay enrolment tuition fees by the deadlines indicated in section 8 and in compliance with the methods indicated in section 10.

If you took part in the second or third selection you must:
- Obtain a score higher than or equal to 36/100 on the admission test (section 4.1);
- Gain a position on the ranking list within the limit of available places;
- Certify English language proficiency as described in Annex 2
- Pay enrolment tuition fees by the deadlines indicated in section 8 and in compliance with the methods indicated in section 10.

If you scored less than 40/100, after enrolment and within the first year of the programme, you will have to fulfill the Further Required Courses (OFAs) in the manner specified in section 12.

> **Please Note**
>
> If you do not pay your pre-enrolment or enrolment tuition fees by the dates indicated in section 8 **you will lose your place in the rankings**, and your place will be made available for subsequent rankings updates.

8. Calendar and deadlines

MoveIn pre-selection (accessible at https://www.uniroma1.it/en/admissions)	
Participation in pre-selection (for **non-EU** candidates **with permanent residency abroad** applying for a **study visa**) *	Deadline: April 29, 2025

* If you have non-EU citizenship, **residence abroad** and apply for a **study visa**, in case of a successful pre-selection outcome, you must accept the offer on the pre-acceptance letter and pre-enrol by completing and submitting the pre-enrolment application, on the **UNIVERSITALY** platform (https://www.universitaly.it/) **by June 30, 2025**.	

First selection EU and non-EU quota without ranking updates	
Participation in the selection	From March 13 to April 7, 2025
Publication of the ranking list of participants and their scores*	April 10, 2025
Reports for any incongruences	From April 10 to April 14, 2025
* If you find incongruities in your results (you are not listed or your score is incorrect), you must notify the Student Affairs Office by April 14, 2025, by filling in the form that will be published on the page https://www.uniroma1.it/en/pagina/restricted-access-degree-programmes-tolc-i-and-selections	
Publication of the rankings	April 17, 2025
Payment of the pre-enrolment fee	From April 17 to May 7, 2025
Payment of the enrolment tuition fee to the programme	From September 1 to September 4, 2025

Second selection EU quota without ranking updates and non-EU quota with ranking updates	
Participation in the selection	From May 7 to July 7, 2025
Notification of the actual number of places available	May 15, 2025
Publication of the list of participants and their scores*	July 10, 2025
Reports for any incongruences	From July 10 to July 14, 2025
* If you find incongruities in your results (you are not listed or your score is incorrect), you must notify the Student Affairs Office by July 14, 2025, by filling in the form that will be published on the page https://www.uniroma1.it/en/pagina/restricted-access-degree-programmes-tolc-i-and-selections	
Publication of the **rankings**	July 17, 2025
Payment of the programme's enrolment tuition fees	From September 1 to September 4, 2025
Publication of the first rankings update, if any, and starting of payments for non-EU successful candidates consequent to the first rankings update	September 8, 2025
Payment deadline for non-EU successful candidates in the first rankings update	September 11, 2025
Publication of the second rankings update, if any, and starting of payments for non-EU successful candidates consequent to the second rankings update	September 17, 2025
Payment deadline for non-EU successful candidates in the second rankings update	September 22, 2025
Publication of the third rankings update if any, and starting of payments for non-EU successful candidates consequent to the third rankings update.	September 24, 2025
Payment deadline for non-EU successful candidates in the third rankings update	September 29, 2025

Third selection only for the EU quota with ranking updates	
Participation in the selection	From July 17 to September 8 2025
Notification of the actual number of places available	September 8, 2025
Publication of the list of participants and their scores*	September 11, 2025
Reports for any incongruences	From September 11 to September 14, 2025
* If you find incongruities in your results (you are not listed or your score is incorrect), you must notify the Student Affairs Office by September 14, 2025, by filling in the form that will be published on the page https://www.uniroma1.it/en/pagina/restricted-access-degree-programmes-tolc-i-and-selections	
Publication of the **rankings**	September 17, 2025

Payment deadline for successful candidates in the rankings	September 22, 2025
Publication of the first rankings update and opening of the payments for successful candidates consequent to the update	September 24, 2025
Payment deadline for successful candidates in the first rankings update	September 29, 2025
Publication of the second rankings update and opening of the payments for successful candidates consequent to the update	October 1, 2025
Payment deadline for successful candidates in the second rankings update	October 6, 2025
Publication of the third rankings update and opening of the payments for successful candidates consequent to the update	October 8, 2025
Payment deadline for successful candidates in the third rankings update **	October 13, 2025

**Any ranking updates subsequent to the third update will be managed solely by the Student Affairs Office by means of notification to the email address indicated during registration on Infostud.
We recommend that you check your e-mail at the address entered when registering on Infostud.

9. Pre-enrolment

You may pre-enrol if you participated in the **first selection** and meet the conditions indicated in section 7.

Pre-enrolment entails **the payment of a contribution of € 200.00**, subject to possible reductions or exemptions with respect to the Isee 2025 for the right to academic education (see Annex 4).

Payment of the pre-enrolment fee must be made **by the deadlines indicated in section 8.**

The pre-enrolment fee, if paid, will be deducted from the amount of the enrolment tuition fee for the programme (see section 10).

To make the payment of the pre-enrolment fee you need to log in to Infostud and follow the instructions on the page https://www.uniroma1.it/en/pagina/restricted-access-degree-programmes-tolc-i-and-selections under the heading "Pre-enrolment".

The code to be entered is: **33502**

The pre-enrolment fee cannot be refunded on any grounds.

The fee must be paid by **direct payment** (online, by credit card).
For further information on payment methods, please consult the web page
https://www.uniroma1.it/en/pagina/payment

Please Note

Failure to pay the pre-enrolment fee by the stipulated date **will result in the forfeiture of your place in the ranking**, which will be made available in subsequent rankings updates.

If you pay the pre-enrolment fee but do not pay the programme's tuition fees by the deadline stipulated in section 8 **you will lose your place in the rankings**, which will be made available for the third selection. In this case, if you wish, you can register for the third selection.

10. Enrolment

Final enrolment is obtained by paying the first instalment of the programme tuition fees for the 2025-2026 academic year, plus the €16.00 stamp duty and regional tax.

Instructions for payment can be found at the following link
https://www.uniroma1.it/en/pagina/restricted-access-degree-programmes-tolc-i-and-selections under the heading "Enrolment".

The code to be entered is: **33502**

If you took part in the second selection but do not make the payment of the programme tuition fees by the deadline stipulated in section 8 **you will lose your place in the rankings** and this will be made available for the third selection.

If you took part in the third selection but do not pay the programme's tuition fees by the deadline set out in section 8 **you will lose your place in the rankings**, and this will be made available for subsequent rankings updates as per the schedule set out in section 8

During the procedure, you can enter any conditions for exemption from enrolment tuition fees and regional tax. The €16.00 stamp duty is due in any case.

It is extremely important at this stage to have obtained **the Isee 2025 calculation for the right to academic education** in order to benefit from the exemptions and reliefs provided on the basis of this indicator (see Annex 4).

Those who are not required to pay any university tuition fee proceed to enrolment by only paying the €16.00 stamp duty.

Information on amounts and benefits for those with **tax residence in Italy** can be found at the following link:
https://www.uniroma1.it/en/pagina/tuition-fees-and-benefits

Information on the amounts for those with **tax residence abroad** can be found on the Sapienza University website, on the dedicated page Go to the page

Fees must be paid **by direct payment** (online, by credit card).
For more information on payment methods see https://www.uniroma1.it/en/pagina/payment

10.1 – Candidates with an educational qualification obtained from a non-Italian secondary education system
If you are successful in the ranking list and have a qualification obtained in a foreign secondary education system, you must follow the instructions on Sapienza University's website in order to enrol by the deadline Go to the page.

10.2 – Candidates who have to carry out a degree programme change from another degree programme at Sapienza University
If you are successful in the ranking list, are regularly enrolled in another Sapienza University degree programme and wish to request recognition of the exams taken in your programme of origin, you must submit an application for a degree programme change using the form "Degree programme change with exam recognition" *(Passaggio di corso con riconoscimento esami),* available on the university website, in the Downloads section of the following page https://www.uniroma1.it/en/pagina/student-forms.

The application for degree programme change must be submitted by e-mail no later than the deadline for payment of the degree programme tuition fees indicated in section 8 The application for degree programme change must be submitted by e-mail no later than the deadline for payment of the degree programme tuition fees indicated in section 8, sent both to the Student Affairs Office of the programme you belong to and the Student Affairs Office of the programme you wish to enrol in (see section 13).
In the email addressed to the Student Affairs Offices you must state your position in the ranking list and that this position falls within the limit of the places provided for by the call for applications.

Please Note: after submitting your application, you will not be able to sit exams for your degree programme of origin.

10.3 – Candidates who have to transfer from another Italian university
If you are in a successful position in the ranking, you are regularly enrolled in a degree programme at

another Italian university and you wish to request the recognition of the exams taken in your original degree programme, you must pay the enrolment tuition fee for the new degree programme no later than the deadline indicated in section 8. You must send an e-mail to the Student Affairs Office within ten days of paying the tuition fees (see section 13):
- the incoming transfer application form available on the university website, in the Downloads section of the following page https://www.uniroma1.it/en/pagina/student-forms
- the copy of the transfer application submitted to your home university.

The Student Affairs Office will generate the incoming transfer payment slip that you must pay from Infostud.

Please Note: after payment of the transfer fee, you will not be able to sit exams for your home degree programme.

10.4 – Candidates with an Italian educational qualification

If you are in a successful position in the ranking list, you already have a degree from Sapienza University or another Italian university and you wish to request a degree programme shortening or the recognition of university credits acquired during your previous degree programme, you must submit a stamped request to the Student Affairs Office (see section 13) within 15 natural and consecutive days of payment of the first instalment of the course fees.

To apply, you must follow this procedure:
- pay the enrolment tuition fees;
- activate your institutional e-mail address as indicated on the university website at https://www.uniroma1.it/en/pagina/email-google-apps;
- log in to the ticketing platform https://tts.uniroma1.it/otrs/customer.pl;
- select the student affairs office of your degree programme;
- select the service Degree programme shortening (*Abbreviazione di corso*);
- download and fill in the template available in the form;
- submit the template and the payment receipt of the stamp duty.

If you obtained your degree at a university other than Sapienza University, you must also enclose a self-certification of your qualification complete with an indication of the exams, relative grades, Scientific-Disciplinary Sectors (SSD) and credits.

The assessment of the request will be carried out by the competent Faculty bodies.

10.5 – For candidates with an educational qualification obtained from a non-Italian academic system

If you are in a successful position in the ranking list, have a degree obtained in a non-Italian academic system and wish to request a degree programme shortening or the recognition of university exams taken abroad, you must follow the instructions on the website of Sapienza University on the dedicated page Go to the page

11. Withdrawal from enrolment

If, after paying the first instalment of tuition fees, you wish to withdraw from the programme, you must follow this procedure:
- activate your institutional e-mail address as indicated on the university website at https://www.uniroma1.it/en/pagina/email-google-apps;
- log in to the ticketing platform https://tts.uniroma1.it/otrs/customer.pl;
- select your programme's student affairs office;
- select the Withdrawal from studies service;
- download and fill in the template you find in the form;
- submit the template and the stamp duty payment receipt.

Candidates with non-EU citizenship and residence permit for study purposes and withdrawal from enrolment

If you are a non-EU citizen and, holding a study visa, you have a residence permit for study purposes, withdrawing from enrolment at Sapienza University or any other university **will result in the loss of the requirements necessary for staying in Italy. Consequently, your residence permit for study purposes will be revoked.**

To enrol again, you must return to your country of origin and complete the pre-selection procedures on the QS MoveIn platform by April 29, 2025 (https://www.uniroma1.it/en/admissions), as well as the pre-enrolment procedures via the Universitaly online platform (https://www.universitaly.it/) no later than June 30, 2025.

12.   Further Required Courses (*OFAs*)

Further Required Courses in **Mathematics** are given if you paid tuition fees for the degree programme as you secured a successful position in the rankings and you have obtained a score lower than 40/100 in one of the admission tests provided for by this call for applications (see section 4.1) according to the concordance table in sections A1.4 e A1.5 and Annex 1.

The Further Required Courses (OFA) are fulfilled by passing **at least one of the following exams by October 31, 2026**:
- **Programming** (12 CFU)
- **Linear algebra** (6 CFU)

To facilitate the completion of the Further Required Courses (OFA), the **Faculty of Information Engineering, Computer Science, and Statistics** will provide a recorded pre-course in Linear Algebra along with dedicated tutor support.
The link to access the pre-course will be published on the degree programme's page in the course catalogue.
https://corsidilaurea.uniroma1.it/en.

All information is published on the OFA Faculty web page: https://i3s.web.uniroma1.it/en

Please Note

Until you pass the curricular exam required to fulfill the Further Required Courses you will not be allowed to take exams for courses in subsequent academic years beyond the first year.

13.   Useful information and contacts

This call for applications is published on the website of Sapienza University at
https://www.uniroma1.it/it/node/40540
Additional information will be published on the same page and can be obtained from the Student Affairs Office.

Student Affairs Office of the Faculty of Information Engineering, Computer Science and Statistics	
Location	Piazzale Aldo Moro, 5 – 00185 Rome Building CU023 Forensic Medicine Block – Staircase A third floor
Opening hours	Monday, Wednesday, Friday, from 8.30 to 12.00 Tuesday and Thursday from 14.30 to 16.30 **The Office will be closed from August 11 to August 16**
E-mail	segrstudenti.I3S@uniroma1.it
CIAO Information Centre	
Location	Piazzale Aldo Moro, 5 – 00185 Rome Rectorate Building, portico side
Opening hours	From Monday to Friday, from 9.30 to 17.00 **The Office will be closed from August 11 to August 16**
E-mail	ciao@uniroma1.it

HELLO - Welcome office	
Location	Piazzale Aldo Moro, 5 – 00185 Rome Rectorate Building, portico side
Opening hours	From Monday to Friday, from 9.30 to 17.00 **The Office will be closed from August 11 to August 16**
E-mail	hello@uniroma1.it
International Student Office	
Location	Piazzale Aldo Moro, 5 – 00185 Rome General Services Building - staircase C - II floor
Opening hours	Monday, Wednesday, Friday, from 8.30 to 12.00 Tuesday to Thursday from 14.30 to 16.30 **The Office will be closed from August 11 to August 16**
E-mail	studentistranieri@uniroma1.it
Unit for Students with Disabilities and Specific Learning Difficulties	
Location	Piazzale Aldo Moro, 5 – 00185 Rome Law Building, ground floor, back entrance
Disability	servizio.disabilita@uniroma1.it https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties **The Office will be closed from August 11 to August 16**
SLD	servizio.dsa@uniroma1.it https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties **The Office will be closed from August 11 to August 16**
Contacts for admission tests	testaccesso.inclusione@uniroma1.it https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties **The Office will be closed from August 11 to August 16**

14. Person in charge of administrative proceedings and competent court

Pursuant to Articles 4, 5 and 6 of Law 241/90, Graziella Censi, Head of the Information Engineering, Computer Science and Statistics Student Affairs Office, is responsible for the administrative procedure.
In the event of a dispute, the Court of Rome shall have exclusive jurisdiction.

Annex 1. Structure of the admission test and assessment of the test

A1.1 - TOLC-I, English TOLC-I and TOLC-S

TOLC-I and TOLC-S can be taken by those enrolled in the fourth or fifth year of high school or who have obtained a diploma. It is possible to take the test at Sapienza University or any of the CISIA member centres. In the TOLC@HOME mode, the test is taken at home. The calendar of scheduled tests can be consulted at www.cisiaonline.it.
Each test day is divided into several rounds; the address of the venue and the time are indicated when you register on the www.cisiaonline.it portal. **You must therefore indicate the test venue when you register.**

Please note: registration for the test closes approximately one week before the day chosen for the test.

The TOLC registration receipt, printed from the CISIA website, must be shown on the day of the test in order to enter the test room.

You may take each type of TOLC, regardless of the mode of delivery, **no more than once per calendar month**, regardless of the location of the organising university you selected.

You can take the TOLC-I in both Italian and English (English TOLC-I); whereas for the TOLC-S the test is only in Italian.
Below are the links to the types of TOLC:
- **TOLC-I (in Italian):** https://www.cisiaonline.it/area-tematica-tolc-ingegneria/home-tolc-ingegneria/;
- **English TOLC-I:** https://www.cisiaonline.it/area-tematica-english-tolc-ingegneria/home-english-tolc-i/;
- **TOLC-S (in Italian)**: https://www.cisiaonline.it/area-tematica-tolc-scienze/home-tolc-s/.

The **TOLC-I** (also in TOLC@HOME mode) consists of **50 questions** divided into **4 sections**. For the purposes of determining the score for participation in the Sapienza University selections, the sections are: **Mathematics**, **Logic**, **Science**, **Reading comprehension** (TOLC-I). The distribution of the number of questions and the time available for each section are shown in the table below.

TOLC-I: Section	Number of questions	Time available
Mathematics	20	50 minutes
Logic	10	20 minutes
Sciences	10	20 minutes
Reading comprehension	10	20 minutes
Total	**50**	**110 minutes**

The topics covered by the test can be found in a Syllabus available at:
https://www.cisiaonline.it/area-tematica-tolc-ingegneria/struttura-della-prova-e-sillabo/

The **TOLC-S** (also in the TOLC@HOME mode) consists of **55 questions divided into 6 sections**. For the purposes of placement on the ranking list of Sapienza University, the score obtained in the sections of **Basic Mathematics; Reasoning, Problem solving and Text Comprehension; Biology; Chemistry; Physics; Earth Sciences (in priority order)** will be taken into account.

TOLC-S: Section	Number of questions	Time available
BASIC MATHEMATICS	20	50 MINUTES
REASONING, PROBLEMS AND TEXT COMPREHENSION	15	30 MINUTES

BIOLOGY	5	10 MINUTES
CHEMISTRY	5	10 MINUTES
PHYSICS	5	10 MINUTES
EARTH SCIENCES	5	10 MINUTES
TOTAL	**55**	**120 MINUTES**

The topics covered by the test can be found in a Syllabus available at:
https://www.cisiaonline.it/tolc/tolc-s/struttura-della-prova-e-sillabo

The result of the TOLC is determined by the number of correct, incorrect and ungiven answers resulting in an absolute score, calculated as follows.

- 1 point for each correct answer
- 0 points for each ungiven answer
- – 0,25 points for each incorrect answer.

The minimum score is -12.5 for TOLC-I and -13.75 for TOLC-S.

The **TOLC-I in Italian** and the **TOLC-S in Italian** include an additional **English** section. The number of questions and the time available are detailed in the table below.

Additional section of the TOLC-I and TOLC-S in Italian	Number of questions	Time available
English	30	15 minutes
TOLC I Total (with the additional section)	80	125 minutes
TOLC S Total (with the additional section)	85	135 minutes

For the English language proficiency test, there is no penalty for incorrect answers and the score is determined by the allocation of
- 1 point for each correct answer and from
- 0 points for incorrect or ungiven answers.
This score does not count towards the score for participation in the selections. However, **it determines the partial fulfilment of the English language proficiency requirement** described in Annex 2.

The score obtained in the in-person TOLC is available immediately after the end of the test, on the same terminal assigned for the test; it can be viewed and downloaded in the "test results" section of the CISIA website, by accessing your "test reserved area" with the credentials used to register on the portal.

The score obtained in the TOLC in TOLC@HOME mode, immediately viewable on the screen at the end of the test, will be recognised as official and made available, subject to verification of non-compliance of test performance as contained in the CISIA "TOLC Participants'" regulations, within 48 hours of the day following the date of the test.
Those who have correctly taken the test, following the rules and behaviour indicated in the regulations, will have their TOLC@HOME result recognised/validated and will be able to access the result certificate within 48 hours from the day after the test has been taken.

Each type of TOLC (including the TOLC@HOME mode) may be repeated several times in order to obtain a result at least above the required threshold or to avoid the assignment of Further Required Courses (OFAs), but no more than once per month.

A1.2 - SAT
The **SAT General Test** (hereafter, SAT) is a test used in admission procedures at colleges and universities worldwide. Delivered in English, the SAT includes a **Reading Test**, a **Writing and Language Test**, and a **Math Test**. It is administered by the College Board: further information such as the test schedule, required payments, test venues, and deadlines can be found on the College Board website: https://collegereadiness.collegeboard.org/. The distribution of the number of questions and the time available

for each section are shown in the table below.

Test	Number of questions/activities	Time available
Reading	52	65 minutes
Writing and language	44	35 minutes
Math test – no calculator	20	25 minutes
Math test – calculator	38	55 minutes
Total	154	180 minutes (3 hours)

The score (**SAT Total Score**) obtained after taking the test summarises the results of the sections provided. The score is reported on a scale from **400 to 1600** and combines **the Evidence-Based Reading and Writing score** and the **Math score** (each on a 200-800 scale). The score report provides further information based on additional sub-scores. The total score is required for the admission procedure and determines the rankings.

For those who have taken the SAT **more than once** (starting from **January 2024** and within the selection deadlines), **the best score obtained from those whose submission to the College Board has been requested by the deadline indicated in** **will be considered.**

A1.3 - Methodological note and concordance tables between SAT, TOLC-I, English TOLC-I and TOLC-S

Considerando In order to make the results of the admission tests considered in this call for applications comparable, **a single score** expressed in **hundredths** will be used. The conversion is based on the following formulae, without allowing scores below 0 for the TOLC and scores below 600 for the SAT. Considering

- $T_{\text{TOLC}}^{\min}$ equal to 0

- $T_{\text{TOLC}}^{\max}$ equal to the maximum score obtainable with TOLC-I or TOLC-S (excluding the English section),

i.e. 50,

- T_{TOLC} equal to the score obtained by the candidate through TOLC-I or TOLC-S,

the unified score is calculated as follows:

$$T = \begin{cases} 0 & \text{if} \quad T_{\text{TOLC}} \leq T_{\text{TOLC}}^{\min} \\ \dfrac{T_{\text{TOLC}} - T_{\text{TOLC}}^{\min}}{T_{\text{TOLC}}^{\max} - T_{\text{TOLC}}^{\min}} \times 100 & \text{otherwise.} \end{cases}$$

Considering

- $T_{\text{SAT}}^{\min}$ equal to 600

- $T_{\text{SAT}}^{\max}$ equal to the maximum score obtainable with the SAT, i.e. 1600,

- T_{SAT} equal to the score obtained by the candidate through the SAT,

- the unified score is calculated as follows:

$$T = \begin{cases} 0 & \text{if} \quad T_{\text{SAT}} \leq T_{\text{SAT}}^{\min} \\ \dfrac{T_{\text{SAT}} - T_{\text{SAT}}^{\min}}{T_{\text{SAT}}^{\max} - T_{\text{SAT}}^{\min}} \times 100 & \text{otherwise.} \end{cases}$$

The resulting **tables of concordances** are made available below.

A1.4 – Concordance table for TOLC-I and TOLC-S

TOLC-*	T	TOLC-*	T	TOLC-*	T	TOLC-*	T	TOLC-*	T
≤ 0	0	10	20	20	40	30	60	40	80
0.25	0.5	10.25	20.5	20.25	40.5	30.25	60.5	40.25	80.5
0.5	1	10.5	21	20.5	41	30.5	61	40.5	81
0.75	1.5	10.75	21.5	20.75	41.5	30.75	61.5	40.75	81.5
1	2	11	22	21	42	31	62	41	82
1.25	2.5	11.25	22.5	21.25	42.5	31.25	62.5	41.25	82.5
1.5	3	11.5	23	21.5	43	31.5	63	41.5	83
1.75	3.5	11.75	23.5	21.75	43.5	31.75	63.5	41.75	83.5
2	4	12	24	22	44	32	64	42	84
2.25	4.5	12.25	24.5	22.25	44.5	32.25	64.5	42.25	84.5
12.5	25	12.5	25	22.5	45	32.5	65	42.5	85
2.75	5.5	12.75	25.5	22.75	45.5	32.75	65.5	42.75	85.5
3	6	13	26	23	46	33	66	43	86
3.25	6.5	13.25	26.5	23.25	46.5	33.25	66.5	43.25	86.5
3.5	7	13.5	27	23.5	47	33.5	67	43.5	87
3.75	7.5	13.75	27.5	23.75	47.5	33.75	67.5	43.75	87.5
4	8	14	28	24	48	34	68	44	88
4.25	8.5	14.25	28.5	24.25	48.5	34.25	68.5	44.25	88.5
4.5	9	14.5	29	24.5	49	34.5	69	44.5	89
4.75	9.5	14.75	29.5	24.75	49.5	34.75	69.5	44.75	89.5
5	10	15	30	25	50	35	70	45	90
5.25	10.5	15.25	30.5	25.25	50.5	35.25	70.5	45.25	90.5
5.5	11	15.5	31	25.5	51	35.5	71	45.5	91
5.75	11.5	15.75	31.5	25.75	51.5	35.75	71.5	45.75	91.5
6	12	16	32	26	52	36	72	46	92
6.25	12.5	16.25	32.5	26.25	52.5	36.25	72.5	46.25	92.5
6.5	13	16.5	33	26.5	53	36.5	73	46.5	93
6.75	13.5	16.75	33.5	26.75	53.5	36.75	73.5	46.75	93.5
7	14	17	34	27	54	37	74	47	94
7.25	14.5	17.25	34.5	27.25	54.5	37.25	74.5	47.25	94.5
7.5	15	17.5	35	27.5	55	37.5	75	47.5	95
7.75	15.5	17.75	35.5	27.75	55.5	37.75	75.5	47.75	95.5
8	16	18	36	28	56	38	76	48	96
8.25	16.5	18.25	36.5	28.25	56.5	38.25	76.5	48.25	96.5
8.5	17	18.5	37	28.5	57	38.5	77	48.5	97
8.75	17.5	18.75	37.5	28.75	57.5	38.75	77.5	48.75	97.5
9	18	19	38	29	58	39	78	49	98
9.25	18.5	19.25	38.5	29.25	58.5	39.25	78.5	49.25	98.5
9.5	19	19.5	39	29.5	59	39.5	79	49.5	99
9.75	19.5	19.75	39.5	29.75	59.5	39.75	79.5	49.75	99.5
								50	100

A1.5 – SAT table of concordances

SAT	T	SAT	T	SAT	T	SAT	T	SAT	T
≤ 600	0	800	20	1000	40	1200	60	1400	80
610	1	810	21	1010	41	1210	61	1410	81
620	2	820	22	1020	42	1220	62	1420	82
630	3	830	23	1030	43	1230	63	1430	83
640	4	840	24	1040	44	1240	64	1440	84
650	5	850	25	1050	45	1250	65	1450	85
660	6	860	26	1060	46	1260	66	1460	86
670	7	870	27	1070	47	1270	67	1470	87
680	8	880	28	1080	48	1280	68	1480	88
690	9	890	29	1090	49	1290	69	1490	89
700	10	900	30	1100	50	1300	70	1500	90
710	11	910	31	1110	51	1310	71	1510	91
720	12	920	32	1120	52	1320	72	1520	92
730	13	930	33	1130	53	1330	73	1530	93
740	14	940	34	1140	54	1340	74	1540	94
750	15	950	35	1150	55	1350	75	1550	95
760	16	960	36	1160	56	1360	76	1560	96
770	17	970	37	1170	57	1370	77	1570	97
780	18	980	38	1180	58	1380	78	1580	98
790	19	990	39	1190	59	1390	79	1590	99
								1600	100

Annex 2 – English language proficiency requirements

In order to take part in the selection, a proficiency in English of at least level B2 according to the Common European Framework of Reference for Languages (CEFR) is required. To prove your command of the English language, you must meet at least one of the following requirements.

a)   Provide one of the following certifications attesting the achievement of English language proficiency at level B2 also in the home edition if applicable:

-    **FCE** – First Certificate in English;
-    **IELTS** (academic) with a score no lower than **5.5** out of **9**;
-    **TOEFL** valid and with a score no lower than **72** out of **120** (internet-based);
-    **CAE** – Certificate in Advanced English;
-    **CPE** – Certificate of Proficiency in English;
-    **PTE** – Pearson Test of English **General**, **Level 3 – B2** CEFR or higher (valid);
-    **PTE** – Pearson Test of English – **Academic** with a score no lower than **42**.

b)   Provide proof of possession of:

-    a **Diploma** of **International Baccalaureate (IB)**;
-    or a **diploma/laurea in lingua inglese** issued by an accredited institution in the EU/EEA/Schengen or in Australia, Canada, New Zealand, the United Kingdom and the United States;
-    or a **General Certificate of Education (GCE)**.

c)   Provide a self-declaration attesting to **the native English speaker status**, i.e. that you have Italian or other nationality and that, due to family background or linguistic experience, you have the ability to express yourself naturally in English.

Otherwise, if you have Italian citizenship or citizenship of another EU country or you have citizenship of a non-EU country and a residency permit in Italy (Art. 26 of Law 189/2002) (see Annex 3) you can:

d)   Take the **SAT** or English **TOLC-I** achieving at least a score of 36/100 according to the score concordance table in sections A1.4 and A.15 of Annex 1.

e)   Or obtain a score of **at least 24/30** in the **English section** of the **TOLC-I** or **TOLC-S in Italian** (see Annex 1).

Non-EU citizens applying for a student visa must upload the documents mentioned under (a), (b) and (c), to the Move-in platform.

Italian citizens, citizens of another EU country and citizens of a non-EU country with a regular residence permit in Italy (EU equated) must send the documents mentioned under (a), (b) and (c), to the e-mail address acsai@di.uniroma1.it
The documents must be sent:
-    either by the deadline for payment of the pre-enrolment fee (first selection);
-    or by the deadline for payment of the enrolment fee (second and third selection) (see the calendar in section 8).

The subject of the email message must be in the following format: "Knowledge of English: Certificate" followed by the Student ID number obtained through Registration (see section 4.4). In the body of the message you must specify:
Your name and surname, your Student ID number, the type of English language proficiency test taken, the date on which it was taken and the score (if any). The certificate must be in PDF format in conformity with the original and must include your details and the result obtained. A certification attesting to the passing of the test alone is not sufficient.

If you are a non-EU citizen and require an entry visa, conditions (d) and (e) are not sufficient to prove an adequate command of the English language.
No certificate of proficiency in Italian is required for admission to the degree programme because all activities will be delivered in English.

Annex 3 –Non-Italian citizenship and/or educational qualification obtained in a non-Italian education system

A3.1 – Citizenship of EU and non-EU countries holding a residence permit in Italy (EU equated)

The general procedures of the call for applications apply to:
- EU citizens or citizens from one of the following countries: Norway, Iceland, Liechtenstein, Switzerland, Republic of San Marino, Vatican City State
  individuals with dual citizenship, one of which is from a European Union country;

- Non-EU citizens, holding one of the following residence permits issued by the Italian government:
  o EU long-term resident's residence permit;
  o Residence permit for employment or self-employment;
  o Residence permit for family reasons;
  o Residence permit for political asylum, subsidiary protection or special reasons;
  o Residence permit for religious reasons;
  o Residence card Article 50 TEU - Art 18.4 EU-UK withdrawal agreement

- Non-EU citizens who have been legally residing in Italy for at least one year and hold an upper secondary school qualification obtained in Italy allowing access to the chosen degree programme;

- Non-EU citizens who are enrolled in a degree programme at an Italian university, hold a valid residence permit for study purposes and intend to apply for a transfer or for a switch to years subsequent to their first enrolment;

- Non-EU citizens who are part (themselves or a parent or spouse) of the staff serving in foreign diplomatic missions and international organisations based in Italy, accredited to the Italian State or the Holy See. Their residence permit for diplomatic reasons must be submitted.

If you have a student residence permit in Italy issued for an Italian language course or to spend a period of exchange/mobility, follow the instructions in section A3.3.

A3.2 – Dual citizenship

If you have dual citizenship, one of which is Italian or of another EU country, the Italian citizenship or that of another EU country prevails (Law 218 of May 31, 1995, art. 19, paragraph 2) and therefore in order to enrol on the degree programme indicated in this call for applications, you must follow the instructions provided for EU citizens and non-EU citizens regularly holding a residence permit in Italy (EU equated).

A3.3 – Non-EU citizenship, residence abroad and student visa application

If you have non-EU citizenship, reside in a country other than Italy and do not meet the requirements set out in section A3.1, you must apply for an entry visa for study purposes as set out in section 2.2 in order to enrol on the degree programme indicated in this call for applications.

If you have non-EU citizenship and hold a residence permit for study purposes in Italy issued for an Italian language course or to spend a period of exchange/mobility, in order to enrol in the degree programme in this call for applications you must return to your country of origin and submit an application for an entry visa for study purposes as indicated in section 2.2.

For further information on the residence permit for study purposes, please consult the dedicated page https://www.uniroma1.it/en/pagina/residence-permit-study-purposes.

A3.4 - "Marco Polo" Project

If you have Chinese citizenship, are a participant of the "Marco Polo" project for Sapienza University and have submitted a pre-enrolment application to the Italian Diplomatic-Consular Representations in China, you can participate in the selection process for the places reserved for the **"Marco Polo"** project.
Specific information is available on the website of the Ministry of University and Research at
http://www.studiare-in-italia.it/studentistranieri/

A3.5 – Enrolment for candidates with a non-Italian educational qualification

To enrol within the deadlines laid down in section 8 candidates with a non-Italian educational qualification must:

- Scan the documents indicated on Sapienza University's website, on the dedicated page, into a single file. **Go to the page (3. Mandatory documents for enrolment – For all bachelor's degrees and single-cycle degrees)**

- **Send** the file created to the Hello- International Student Office at the email address studentistranieri@uniroma1.it by compulsorily stating in the subject line of the email the following: "Ready for enrolment + degree programme code and programme name + student ID number + student surname and first name".

- **Make** the payment for University tuition fees within the deadlines laid down in section 8 following the specific instructions at https://www.uniroma1.it/en/pagina/infostud-enrolment

The following document is available for further information on qualifications awarded by a non-Italian secondary education system that are eligible for access to higher education, this document lists most of the countries from which Sapienza received the highest number of applications: https://www.uniroma1.it/sites/default/files/field_file_allegati/entry_requirements_for_qualifications_awarded_by_non-italian_education_systems.pdf_0.pdf

Once the administrative checks have been completed, the "Hello - International Student Office" reserves the right to request additional documentation if deemed necessary and to reject admission to the programme if the required conditions are not met.

Any further updates or information are available on the International Student Office page https://www.uniroma1.it/en/pagina/international-student-office or by contacting: studentistranieri@uniroma1.it

A3.6 – Degree programme shortening for candidates with a non-Italian academic qualification

Those who have an academic qualification awarded by a non-Italian education system and wish to request an abbreviation of their degree programme or the recognition of university exams taken abroad must submit a request on a €16.00 tax stamp to the International Student Office within 30 days of their enrolment date. Procedures:
- complete enrolment and pay enrolment tuition fees according to the procedures indicated in section 10 activate your institutional e-mail address according to the procedures indicated on the university website on the following page https://www.uniroma1.it/en/pagina/email-google-apps;
- send a ticket to the International Student Office https://tts.uniroma1.it/otrs/customer.pl by filling in the application/request form, and uploading the documents indicated on Sapienza University's website, on the dedicated page. **Go to the page (14. Degree programme shortening)**

Once the administrative checks have been completed, the "Hello - International Student Office" reserves the right to request additional documentation if deemed necessary and to reject the recognition request if the required conditions are not met.

Any further updates and information can be found on the International Student Office page https://www.uniroma1.it/en/pagina/international-student-office or by contacting studentistranieri@uniroma1.it.

Once the necessary checks on the submitted foreign qualifications have been completed, the request will be forwarded by the Hello - International Student Office to the relevant Student Office for administrative processing.

The evaluation of the request will be carried out by the competent Faculty bodies.

Annex 4. ISEE

The Isee (Indicator of the Equivalent Economic Situation) for the right to academic education is necessary to obtain a reduction in tuition fees (the lower the Isee value, the lower the amount to be paid).
The calculation of the Isee for the right to academic education must be requested from the Tax Advice Centres (*CAF*) after January 15, 2025, and at least 30 days before the deadlines provided (section 8).

For holders of a PIN code or SPID digital identity (unique code for access to all digital and online services of the Public Administration), it is also possible to request the calculation of the Isee 2025 directly online, by submitting the DSU (Dichiarazione Sostitutiva Unica) on the INPS website (www.inps.it).

For those with foreign citizenship and/or income earned abroad who are therefore unable to provide the ISEE certification, a fixed enrolment fee is applied based on the country of origin.

Please refer to the dedicated page at the following link https://www.uniroma1.it/en/pagina/tuition-fees-and-benefits

Annex 5. Disabilities and Specific Learning Difficulties

A5.1 – Recognised disability/invalidity (Tolc and English Tolc, including in the tolc@home mode)

If you have a disability recognised in accordance with Article 3(1) or (3) of Law No. 104 of February 5, 1992, or a disability certification and you require special aids or additional time to perform TOLCs, you must declare your condition **when registering on the CISIA portal**.

In these cases, the following aids are allowed:
- additional time up to a maximum of 50% more than that defined for the TOLC;
- for taking the TOLC, depending on the certification submitted, the assistance of a tutor for writing and/or reading, a sign language interpreter, a basic calculator, accessible table (only for tests taken at university venues).

If you indicate Sapienza University of Rome as the venue at which you intend to carry out the TOLC, you must enter the necessary attestations and certifications to prove your disability status through a special document upload form provided by CISIA, which will forward the documentation to Sapienza University of Rome.

Requests must be received by the TOLC registration deadline and must be accompanied by appropriate certification issued by INPS or by the competent structures of the National Health System (*SSN*). You will be able to check the allocation of aids within the TOLC delivery platform.

A5.2 – Specific Learning Difficulties – SPLDs (Tolc and English Tolc, including the tolc@home)

If you have a diagnosis of SLD, referred to in Law No 170/2010 and Ministerial Decree No 5669/2011, and you need special aids for the TOLC, you must declare your condition when registering on the CISIA portal.

In these cases, the following aids are allowed:
- additional time up to a maximum of 30% more than that defined for the TOLC;
- the use of the basic non-scientific calculator depending on the certification submitted.

If you indicate Sapienza University as the venue at which you intend to carry out the TOLC, you will have to enter the attestations and certifications necessary to prove your SLD status through a special document upload form provided by CISIA, which will forward the documentation to Sapienza University of Rome.

Requests must be received by the TOLC registration deadline and must be accompanied by appropriate SLD certification issued by National Health System (SSN) facilities or by specialists and facilities accredited by the same. You will be able to check the allocation of aid within the TOLC delivery platform.
If the attached documents do not specify the accreditation of the facilities **or specialists** who issued the certification, you must add a note with the data confirming this accreditation.

The SLD certification must be articulate and clear, with reference to nosographic codes and the explicit wording of the SLD (in reading and/or writing and/or calculation).
The diagnosis must have been issued no more than three years previously if issued for minors.

A5.3 – Recognised disability/invalidity and SLD (SAT)
If you have a documented disability/ invalidity or a diagnosis of a specific learning difficulty (SLD) you are entitled to specific compensatory aids and modalities during the SAT test. Some of the aids available are: extra time, extra and extended breaks, and reading and vision aids. Aids must be approved by the College Board's Services for Students with Disabilities (https://accommodations.collegeboard.org/).
Approval can take several weeks. You should therefore start the process of submitting your request well in advance. Further information is available at https://collegereadiness.collegeboard.org/sat/register/special-circumstances/students-with-disabilities.

A5.4 – Disability/invalidity and SLD for candidates residing abroad

If you have a recognised disability or a diagnosis of SLD and you reside abroad, if you wish to take advantage of the benefits described in the previous sections, you must present the certification attesting to your disability or SLD status issued in your country of residence, accompanied by a sworn translation in Italian or English.